

**DOLORES COUNTY SCHOOL DISTRICT RE-2(J)
DOVE CREEK, COLORADO**

MINUTES
REGULAR BOARD MEETING
FEBRUARY 21, 2024
DOVE CREEK, COLORADO
BOARD ROOM

President Kimberly Alexander called the meeting to order at 6:03 p.m. The directors present included Kimberly Alexander, Denny Beanland, Donella Fury, and Crystal Jarmon.

Guests present included Ty Gray, Roxie Guynes, and Stacy Hankins.

Business Meeting - Call to Order.

Mrs. Alexander called for a Roll Call of the Board of Education.

Pledge of allegiance included all in attendance.

ADDITIONS/APPROVAL OF AGENDA: Additions to the agenda include a discussion on the math curriculum quote for the elementary, action on math curriculum, and Kellie Halper substitute cook was added under personnel. Donella Fury moved to approve the agenda with additions. Crystal Jarmon seconded, there was no further discussion, and the motion carried unanimously.

Fill Board Vice President Vacancy: Donella Fury moved to nominate Denny Beanland as Vice President of the board as discussed. Crystal Jarmon seconded, there were no further nominations, and the motion carried unanimously.

APPROVAL OF MINUTES: Regular – January 17, 2024 and Special Meeting -February 8, 2024. Donella Fury moved to approve the minutes as presented. Crystal Jarmon seconded, there was no further discussion, and the motion carried unanimously.

PUBLIC PARTICIPATION: There was no public participation.

REPORTS AND COMMUNICATION:

Board and Committee Reports:

New Elementary School update: Ty reported that the project is moving along, The roof should be completed by Monday or Tuesday of next week. They are putting in all the window frames today. Glass is showing up tomorrow and, by mid-week, will be dried in. Drywall can then start, the electrical and plumbing have been roughed in. Ty will try and organize a tour for the board. They are 80 to 90 percent done with purchasing. The budget is looking good, and they still have a decent contingency fund to work with. Have been talking a lot about next fall. It is going to be a mess getting students into the building. A fence will be from the front of the building down to the high school until the parking lot and landscaping are completed. Neenan will devise a plan to get students and staff in and out of the building. Memorial Hall work to be finished outside; sidewalks, parking lot, roof, roof cap, and drain spouts. Inside; the gym floor will get refinished, lighting, painting, and new wall pads. Looking for quotes on HVAC - removing the old system and putting in a new energy-efficient system.

BOCES UPDATE: Ty reported that Montezuma-Cortez School had appealed the State decision for them to leave BOCES. Ty and several other BOCES members traveled to Denver to meet with the Commissioner of Education. They had a very good meeting. She has to decide within 60 days, by the end of March.

Kimberly reported that she attended a meeting on February 14th. They have had their audit, which went well. No huge red flags; a couple of big challenges coming for everyone are the continued increase in the number of preschoolers with one-to-one aids and increased levels of students with some sort of special need.

Studer Education update: Ty reported an initial meeting with the coach that will be coming down. They discussed the district and what he would like to see. Some areas to work on are communication with staff and culture with the staff, the strategic plan, and ways to measure and use data. Ty, Shane, and Charlotte will attend a conference in Oregon, April 17th-18th. Grant money will be used to fund this trip.

Administration Reports

Superintendent's report: The elementary is looking for a half-time para to fill a shifting position. It is a specific skill that is needed for this position. He would like to see the board improvement workshop take place on March 1st with Brian and Roger. They have good knowledge of how a board should run. Crystal is off every other Friday, but March 1st would not be that Friday. Ty will have to rethink, possibly on March 29th. He will visit with Brian and Roger and get back to the board. Ty has joined Nucla, Norwood, Telluride, and Dolores for a grant to get an athletic trainer for next school year. He wanted the board to know that he would need to write a job description for an athletic trainer. He will bring it to the board for approval.

DISCUSSION ITEMS - INFORMATION

Vacancy District D update: There has been no interest in District D.

District boundaries: Ty presented the board with a map Amber Fisher the County GIS coordinator, put together for the district. It is the current district with the latest census information minus Rico. The board had some discussion on what they would like to see. Ty will work with Amber and put together some options for the board.

DAC Re-Organization: The board had some discussion about getting DAC re-organized. They discussed needing a board representative and some charges and how to create a new committee. Kimberly would like to give them meaningful charges. Kimberly asked for volunteers from the board to sit on the DAC board. After looking into the district policy, the board noticed that no board member is a part of the DAC board. Ty will work on getting a DAC committee put together as per board policy and bring his recommendation to the board. Kimberly would like to start small and have them meet quarterly.

Prioritizing Capital Reserve Budget: Ty reported that we would like to start earmarking money each year for larger purchases. Kimberly would like to work on facilities planning for improvements and maintenance of buildings and grounds. She wants to ensure the capital reserve has sufficient funds supplemented for these improvements during each budget year.

Math Curriculum Quote: Eureka math is what the committee picked. There are two full days of training in person, all manipulatives are being purchased. This was included in the revised budget for \$60,000 the quote is down to \$45,000. They dropped the class sizes to 20 students and cut the assessment piece to just one year. They can budget the assessment and purchase it yearly if they like and use it.

Policy Review

The board reviewed policy JKA Use of Physical Intervention and Restraint. Verbiage was added that volunteers may not use corporal punishment. There was also a legal citation and some technical edits made. JK Student Discipline legal citations were added, and technical edits were made. DA Annual Budget cap for capital receive made sense back when this policy was written but not today.

CONSENT AGENDA (opportunity to consent):

Crystal Jarmon moved to consent all action items along with the consent agenda, as discussed. Donella Fury seconded, there was no further discussion, and the motion carried unanimously. Ty mentioned that spring break was moved back a week on the 2024-25 District calendar to match Pueblo Community College's calendar.

Crystal Jarmon moved to approve the consent items as discussed. Donella Fury seconded, there was no further discussion, and the motion carried unanimously.

PLAN FOR FUTURE MEETINGS

Next Meeting: Kimberly would like them to take a minute to look at the positive whys. They didn't get a chance to discuss this during the workshop. She would still like to get a deeper understanding. Ty doesn't understand the why bad, for example; sports, family, or self-confidence. These do not seem like bad whys. He missed the workshop where this was discussed, so maybe he just does not understand the purpose of this discussion. Crystal and Denny also expressed their confusion with some of the negative whys. Kimberly would like to go into it deeper when there is more time. Ty thinks the buildings are working on this already. Aubrie is starting her new program in both buildings and has a district-wide team. Studer Education should also give the building admission tools to improve their building culture. Ty will work on getting a board work session together, possibly on March 29th, with Brian and Roger. At the next meeting on March 13th, Donella wants to see the survey review and the Food Service Director update. Ty hopes to work with Studer on the surveys. He will get Cassie, the Food Service Director, on the agenda for the March meeting.

ADJOURNMENT: Crystal Jarmon moved to adjourn the meeting as presented. Donella Fury seconded, there was no further discussion, and the motion carried unanimously. The meeting adjourned at 8:09 p.m.

Minutes recorded by Stacy Hankins.



President - Kimberly Alexander



Secretary - Crystal Jarmon



DOLORES COUNTY RE-2J

New, Consolidated Dolores County RE-2J Replacement School Project

Project Update: February 2024

Dolores County School District (DCSD)

Executive Committee: Ty Gray | Charlotte Forst | Chase Davis | Vernon Hall | Roxie Guynes

Owner's Representative: Artaic Group – Sarah Lara | Chris Guarino | Matt Prinster

Design-Builder: Neenan Archistruction

Cx Agent: Iconergy

Third-Party Materials Testing: Jones & DeMille Engineering

Environmental Consultant: Foothills Environmental

Sustainability Consultant: Iconergy

STATUS SUMMARY

❖ UPCOMING DATES

02/21/24	OAC – IN PERSON
----------	-----------------

❖ DESIGN STATUS

- I. DFPC has issued a building permit and the fire permit. TNC is working on deferred submittal comments with the engineers.

❖ BUDGET & CHANGE ORDERS

- I. BEST Grant Approved Project Budget \$22,997,623.
- II. The GMP contract with Neenan has been executed for a total value of \$18,698,789.00.
- III. Neenan has completed and stored \$7,936,762 to date, which equates to about 39% of the total project complete.
- IV. There have been three Change Orders executed for this project so far:
 - OCO 001 – Long Lead Equipment – this change order was utilized to purchase the long lead time main electrical gear. Total value of \$56,804.22.

- OCO 002 – Long Lead HVAC Equipment. This change order helped Neenan purchase the long lead time mechanical equipment for the project to help us keep our schedule. Total value of \$1,137,900.00.
- OCO 003 – We purchased back some deferred scope items , updated the plans accordingly, and reduced the Playground Allowance to (10k) as the playground supply and installation will be an Owner-direct project expense.

❖ CONSTRUCTION UPDATE

I. The following subcontractors performed the noted scopes of work over the past month:

- Metal Solutions
 - Steel erection.
- C&R Construction Services
 - Tongue and groove installation, plywood installation. Furring, Nichiha installation, flashings, mock up wall.
- Top Line Installers
 - TPO roofing material and labor, administration.
- Integrity Glass
 - Storefront window material storage, installation labor.
- Powers Products
 - Operable partition.
- Intermountain Wall Systems
 - Submittals, engineering, sheathing and drywall, insulation, exterior and interior framing.
- H2I Group
 - Submittals and engineering for gym equipment.
- Cooper Fire Protection
 - Mobilization, fabrication, rough installation, construction administration.
- Roseberry’s Plumbing
 - Underground plumbing, roof drains, above ground plumbing
- Comfort Air Mechanical
 - Sheet metal and duct installation, rough in labor, copper & refrigeration.
- Durango Electrical / Nice Electric
 - Electrical rough in, project management, temp power.
- Atmos Energy
 - Gas meter

❖ PROCUREMENT

- I. OS Schools has finalized their furniture, fixtures, and equipment packages for the building. The FFE for the building has been ordered and will be delivered and installed in July of this year.
- II. AG is working with multiple subcontractors to obtain pricing for the make-safe of electrical, plumbing, phone lines, and other utilities prior to demolition of the elementary school in 2024.
- III. Artaic Group has been procuring a moving company to move all the supplies, furniture and fixtures out of the existing elementary school and into the new building.
- IV. Artaic Group has procured the appliance delivery and installation for the new school.
- V. The climbing wall in the gym is currently being engineered and will be manufactured soon.

PROGRESS PHOTOS



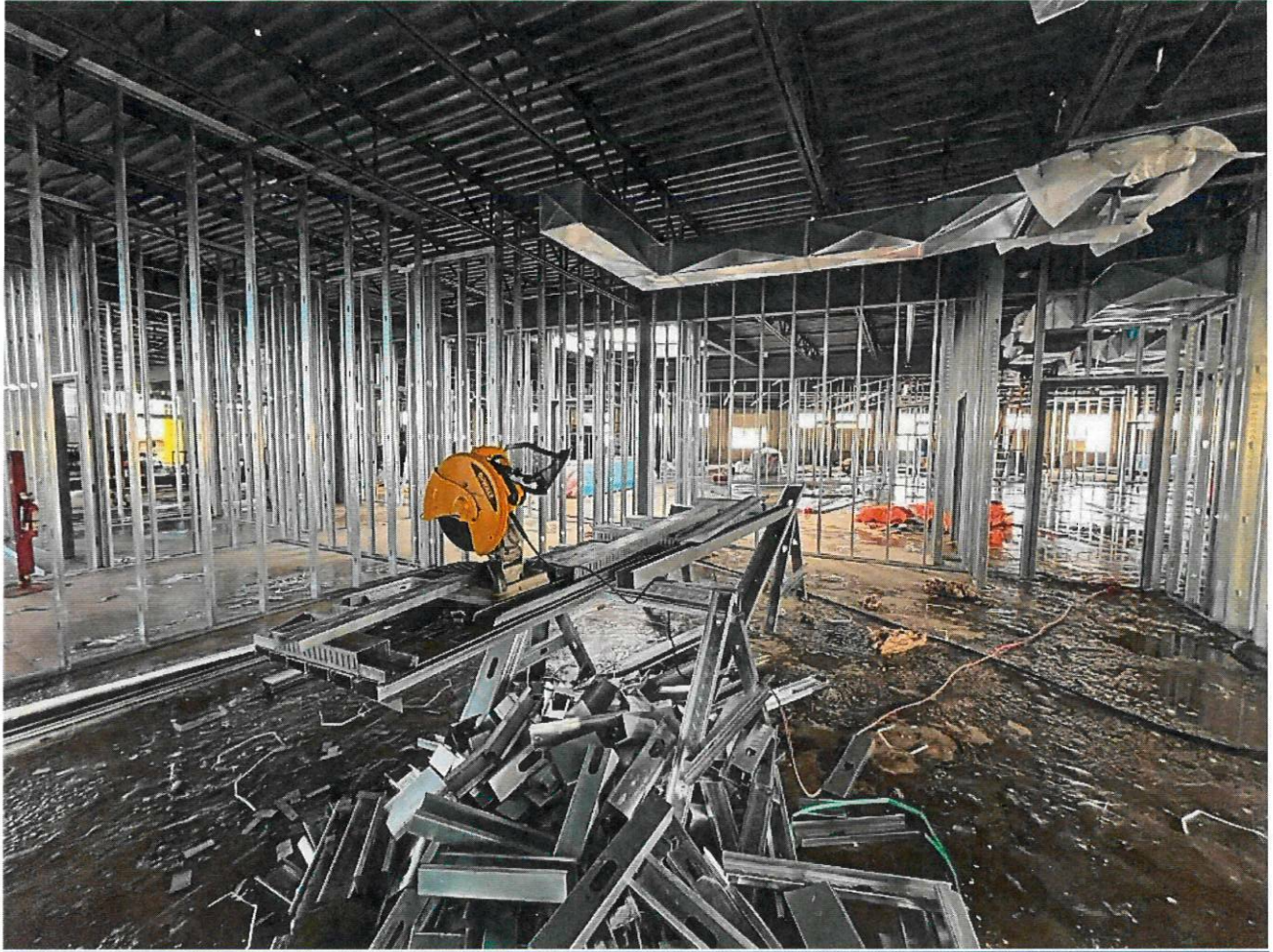
Interior framing and exterior sheathing complete in the Administration wing.



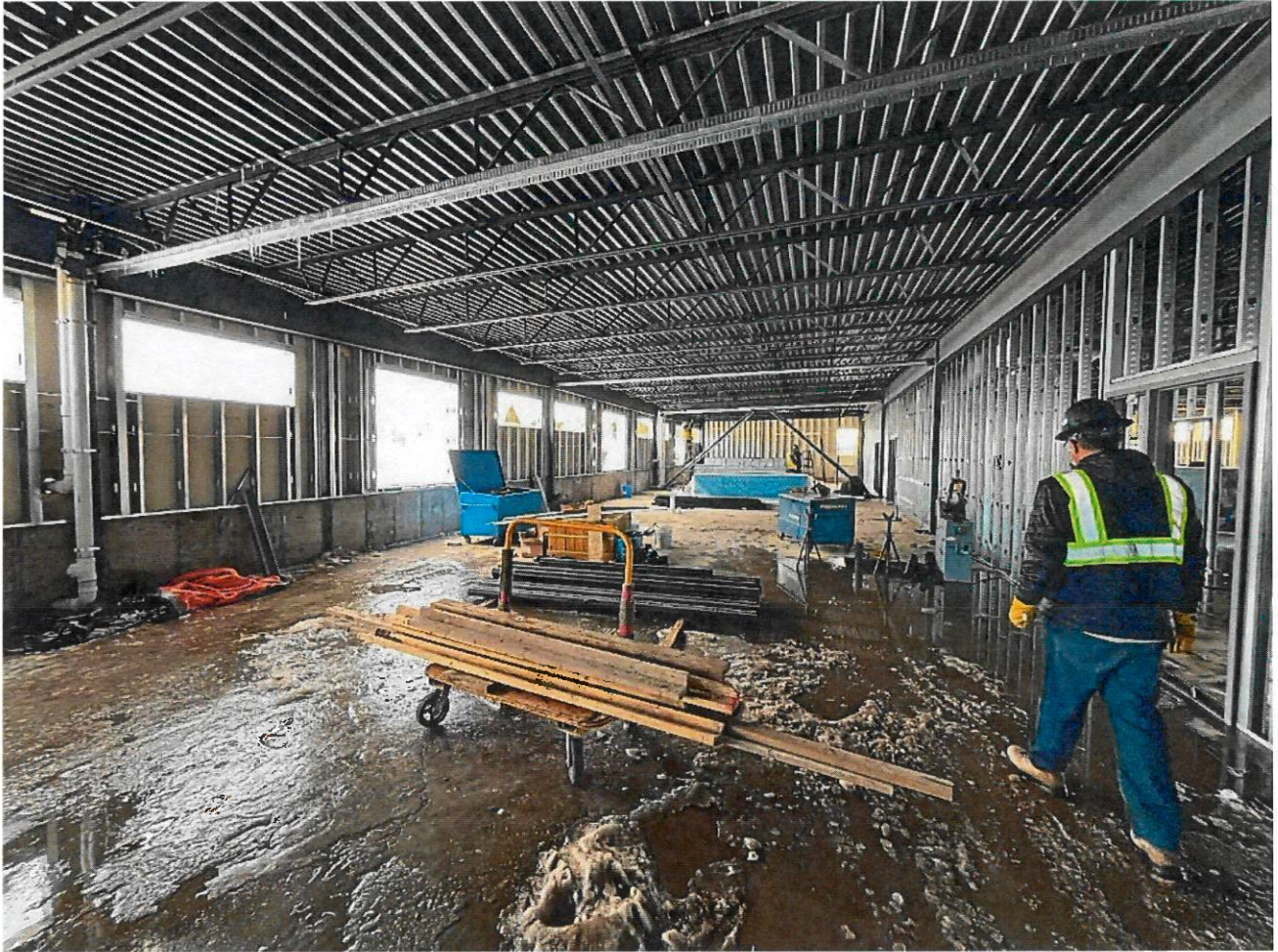
Tongue and groove, glulams, and clerestory openings framed in.



Looking out at the main entrance.



Interior framing operations ongoing.



Top tracks for interior walls, fire protection rough-in installation.



Floor grinding operations in the gym to achieve specified flatness and levelness. Exterior walls getting framed in.



every child
is capable of
greatness

Great Minds Quote

Date February 8, 2024
 Expiration Date February 11, 2024
 Prepared By Carolyn Lohr
 Email carolyn.lohr@greatminds.org

Quote Number 00331271
 Contact Name Charlotte Forst
 Phone (970) 677-2296
 Email cforst@dc2j.org

Bill to Name Charlotte Forst
 Bill To PO Drawer 459
 Dove Creek, CO 81324

Ship to Name Charlotte Forst
 Ship To PO Drawer 459
 Dove Creek, CO 81324

End User Seventh Street Elementary

Make Payment to:
 Great Minds PBC Tax ID: 84-3785772
 Mail payment to:
 Great Minds PBC
 P.O. Box 200283
 Pittsburgh, PA 15251-0283

Phone: 202.223.1854
 Email: ordertracking@greatminds.org

Wire/ACH details are available by visiting this link: <https://digitalsupport.greatminds.org/s/ach-instructions>

Eureka Math 2 - Digital	ISBN	Quantity	List Price	Discount	Total Price
Grade Multiple					
Eureka Math Squared, Premium Assessment, Grades 1-9: Service End Date (6/30 of School Year 2029 - 2030 unless noted otherwise)	GM-01835	100.00	\$12.36	6.00%	\$1,161.84

Eureka Math 2 - Kit	ISBN	Quantity	List Price	Discount	Total Price
Grade K					
Eureka Math Squared Grade K Learn & Digital Bundle: Part-Part-Total Modules 1-6	978-1-64929-023-6	120.00	\$35.02	6.00%	\$3,950.26

Eureka Math Squared Grade K Teacher Edition Set: Part-Part-Total Modules 1-6	978-1-64929-036-6	2.00	\$170.00	8.00%	\$312.80
Grade 1					
Eureka Math Squared Grade 1 Learn, Apply, & Digital Bundle: Units of Ten Modules 1-6	978-1-64929-018-2	120.00	\$43.26	6.00%	\$4,879.73
Eureka Math Squared Grade 1 Teacher Edition Set: Units of Ten Modules 1-6	978-1-64929-037-3	2.00	\$170.00	8.00%	\$312.80
Grade 2					
Eureka Math Squared Grade 2 Learn, Apply, & Digital Bundle: Ten Tens, Modules 1-6	978-1-64929-019-9	120.00	\$43.26	6.00%	\$4,879.73
Eureka Math Squared Grade 2 Teacher Edition Set: Ten Tens, Modules 1-6	978-1-64929-038-0	2.00	\$170.00	8.00%	\$312.80
Grade 3					
Eureka Math Squared Grade 3 Learn, Apply, & Digital Bundle: Units of Any Number Modules 1-6	978-1-64929-020-5	120.00	\$43.26	6.00%	\$4,879.73
Eureka Math Squared Grade 3 Teacher Edition Set: Units of Any Number Modules 1-6	978-1-64929-039-7	2.00	\$170.00	8.00%	\$312.80
Grade 4					
Eureka Math Squared Grade 4 Teacher Edition Set: Fractional Units Modules 1-6	978-1-64929-040-3	2.00	\$170.00	8.00%	\$312.80
Eureka Math Squared Grade 4 Learn, Apply, & Digital Bundle: Fractional Units Modules 1-6	978-1-64929-021-2	120.00	\$43.26	6.00%	\$4,879.73
Grade 5					
Eureka Math Squared Grade 5 Teacher Edition Set: Fractions are Numbers Modules 1-6	978-1-64929-041-0	2.00	\$170.00	8.00%	\$312.80
Eureka Math Squared Grade 5 Learn, Apply, & Digital Bundle: Fractions are Numbers Modules 1-6	978-1-64929-022-9	120.00	\$43.26	6.00%	\$4,879.73

Eureka Math Kits - Manipulative	ISBN	Quantity	List Price	Discount	Total Price
Grade K					
Eureka Math Complete Manipulative Kit, Grade Kindergarten	600710	1.00	\$670.00	0.00%	\$670.00
Grade 1					
Eureka Math Complete Manipulative Kit, Grade 1	600711	1.00	\$460.00	0.00%	\$460.00

Grade 2					
Eureka Math Complete Manipulative Kit, Grade 2	600712	1.00	\$530.00	0.00%	\$530.00
Grade 3					
Eureka Math Complete Manipulative Kit, Grade 3	600713	1.00	\$585.00	0.00%	\$585.00
Grade 4					
Eureka Math Complete Manipulative Kit, Grade 4	600714	1.00	\$550.00	0.00%	\$550.00
Grade 5					
Eureka Math Complete Manipulative Kit, Grade 5	600715	1.00	\$295.00	0.00%	\$295.00

PD - Services	ISBN	Quantity	List Price	Discount	Total Price
Grade Multiple					
EM Daily Rate On Site - Print Partner	GM-00841	2.00	\$3,900.00	6.00%	\$7,332.00

Kit	\$32,198.40
Manipulative	\$3,090.00
Digital	\$1,236.00
Services	\$7,800.00
Solution Subtotal	\$44,324.40
Discount	(\$2,514.86)
Shipping and Handling	\$3,175.96
*Pre-Tax Solution Total	\$44,985.49
Estimated Sales Tax	\$0.00
Estimated S&H Tax	\$0.00
Total Solution:	\$44,985.49

This Quote is governed by the Terms and Conditions at <https://greatminds.org/customer-quote-terms> which are hereby incorporated by reference as if fully set forth herein.

***Tax Exemption: If Customer is exempt from paying any or all taxes, customer shall provide written evidence of such tax exemption issued by the applicable taxing authority.**

Use of Physical Intervention and Restraint

To maintain a safe learning environment, district employees may, within the scope of their employment and consistent with state law, use physical intervention and restraint with students in accordance with this policy and accompanying regulation. Such actions shall not be considered child abuse or corporal punishment if performed in good faith and in compliance with this policy and accompanying regulation.

Physical intervention

Corporal punishment shall not be administered to any student by any district employee or volunteer, in accordance with state law.

Within the scope of their employment, district employees may use reasonable and appropriate physical intervention with a student, that does not constitute restraint as defined by this policy, to accomplish the following:

1. To quell a disturbance threatening physical injury to the student or others.
2. To obtain possession of weapons or other dangerous objects upon or within the control of the student.
3. For the purpose of self-defense.
4. For the protection of persons against physical injury or to prevent the destruction of property which could lead to physical injury to the student or others.

Under no circumstances shall a student be physically held for more than onefive minutes unless the provisions regarding restraint contained in this policy and accompanying regulation are followed.

Restraint

For purposes of this policy and accompanying regulation, Rrestraint is defined by state law and this policy as any method or device used to involuntarily limit a student's freedom of movement, including but not limited to bodily physical force, mechanical devices, chemicals and seclusion. If property damage may be involved, restraint may only be used when the destruction of property could possibly result in bodily harm to the individual or another person. Restraint shall not include the holding of a student for less than onefive-minutes by a district employee for the protection of the student or others and other actions excluded from the definition of restraint in state law.

If a student is physically restrained for a period of time longer than one minute, but less than five minutes, the student's parent(s) are required to be notified. The notice must be given in writing on the same day the restraint occurs, and must include the date of restraint, student's name, and the number of times that day that the student was restrained.

File: JKA

If a student is physically restrained for a period of time longer than five minutes, the school administration shall verbally notify the parent or guardian as soon as possible, but not later than the end of the school day that the restraint was used. Additionally, the school administration shall mail, fax, or e-mail a written report of the incident, including all information required by law, to the parent or legal guardian of the student not more than five calendar days after the use of the restraint on the student.

District employees shall not use restraint as a ~~punitive~~ form of discipline or ~~as a threat~~ to control or gain compliance ~~from a student of a student's behavior~~. District employees are also prohibited from restraining a student by use of a ~~prone restraint~~, mechanical restraint or chemical restraint, as those terms are defined by applicable ~~State Board of Education rules state law~~ and this policy's accompanying regulation.

If a student is placed in a seclusion room, the student must be continually monitored. The seclusion room must have at least one window to monitor students when the door is closed. If it is not feasible to utilize a room with a window, monitoring by video camera must be possible. The seclusion room must be a safe space free from injurious items and must not be a space used by school staff for offices, storage, or custodial purposes

Restraint shall only be administered by district employees trained in accordance with applicable State Board of Education rules.

Exceptions

~~The restraint provisions in this policy and accompanying regulation shall not apply to:~~

- ~~1. Peace officers as defined by C.R.S. 16-2.5-101 of seq. who are acting within the scope of their employment or in accordance with C.R.S. 16-3-109; and~~
- ~~2. When the district is engaged in transporting a student from one facility or location to another facility or location when it is within the scope of the district's powers and authority to effect such transportation.~~

Use of Mechanical or Prone Restraints

The prohibition on the use of mechanical or prone restraints in this policy and accompanying regulation shall not apply to:

1. Certified peace officers or armed security officers working in a school and who meet the legal requirements of C.R.S. 26-20-111 (3); however, no law enforcement officer or armed security official shall use handcuffs on any student unless the student poses an immediate danger to themselves or others or if handcuffs are solely used during a custodial arrest requiring transport.
2. When the student is openly displaying a deadly weapon, as defined in C.R.S. 18-1-901

Adopted: January 10, 2002

Revised: October 2, 2013

LEGAL REFS.: C.R.S. 18-1-703 (*use of physical force by those supervising minors*)
C.R.S. 18-1-901 (3)(e) (*definition of a deadly weapon*)

C.R.S. 18-6-401 (1) (*definition of child abuse*)

C.R.S. 19-1-103 (1) (*definition of abuse and neglect*)

C.R.S. 22-1-140 (*definition of corporal punishment, and prohibition against volunteers or employees from imposing corporal punishment on a child*)

C.R.S. 22-32-109.1 (2)(a) (*adoption and enforcement of discipline code*)

C.R.S. 22-32-109.1 (2)(a)(I)(D) (*policy required as part of safe schools plan*)

C.R.S. 22-32-109.1 (2)(a)(I)(L) (*policies for use of restraint and seclusion on students and information on the process for filing a complaint regarding the use of restraint or seclusion shall be included in student conduct and discipline code*)

C.R.S. 22-32-109.1 (2)(a)(D) (*prohibition against corporal punishment shall be included in student conduct and discipline code*)

C.R.S. 22-32-109.1 (9) (*immunity provisions in safe schools law*)

C.R.S. 22-32-147 (*use of restraints on students*)

C.R.S. 26-20-101 *et seq.* (*Protection of Persons from Restraint Act*)
1 CCR 301-45 (*State Board of Education rules for the Administration of the Protection of Persons from Restraint Act*)

Formatted: Normal, Indent: Left: 1.22", First line: 0", Space After: 12 pt, Line spacing: single

Dolores County School District Re-2(J), Dove Creek, Colorado

Student Discipline

The Board believes that effective student discipline is a prerequisite for sound educational practice and productive learning. The objectives of disciplining any student must be to help the student develop a positive attitude toward self-discipline and socially acceptable behavior. All policies and procedures for handling student discipline problems shall be designed to achieve these broad objectives.

The Board in accordance with state law has adopted a written student conduct and discipline code based upon the principle that every student is expected to follow accepted rules of conduct and to show respect for and to obey persons in authority. The code also emphasizes that certain behavior, especially behavior that disrupts the classroom, is unacceptable and may result in disciplinary action. The code shall be enforced uniformly, fairly and consistently for all students.

All Board-adopted policies and Board-approved regulations containing the letters "JK" in the file name constitute the discipline section of the legally required code.

The board shall consult with administrators, teachers, parents, students and other members of the community in the development and review of the students conduct and discipline code.

Remedial discipline plans

The principal may develop a remedial discipline plan for any student who causes a material and substantial disruption in the classroom, on school grounds, in school vehicles or at school activities or events. The goal of the remedial discipline plan shall be to address the student's disruptive behavior and educational needs while keeping the child in school.

Discipline of habitually disruptive students

Students who have caused a material and substantial disruption ~~in the classroom,~~ on school grounds, in school vehicles or at school activities or sanctioned events three or more times during the course of the school year ~~shall may~~ be declared habitually disruptive students. Any student enrolled in the district's schools may be subject to being declared a habitually disruptive student. Declaration as a habitually disruptive student may result in the student's suspension and/or expulsion in accordance with Board policy concerning student suspension, expulsions and other disciplinary interventions.

Distribution of conduct and discipline code

~~The superintendent shall arrange to have a copy of~~ the conduct and discipline code shall be provided ~~once~~ to each student upon enrollment in elementary, middle, ~~junior high~~ and high school ~~and once to each new student in the district.~~ The superintendent district shall ensure reasonable measures are taken to ensure each student is familiar with the code. Copies shall be posted or kept on file in each

school of the district. In addition, any significant change in the code shall be distributed to each student and posted in each school.

Adopted: August 14, 2008

Revised: October 2, 2013

Revised: March 6, 2019

LEGAL REFS: C.R.S. 18-6-401 (1) *(definition of child abuse)*
C.R.S. 22-1-140 (definition of corporal punishment and prohibition of corporal punishment at schools)
C.R.S. 22-11-302(1)(f)(district accountability committee shall provide input to the board regarding the creation and enforcement of the conduct and discipline code)
C.R.S. 22-32-109.1 (2)(a) *(adoption and enforcement of conduct and discipline code)*
C.R.S. 22-32-109.1(2)(a)(I) *(school district shall take reasonable measures to familiarize students with the conduct and discipline code)*
C.R.S. 22-32-109.1 (2)(a)(I)(C) *(discipline of habitually disruptive students is required part of safe schools plan)*
C.R.S. 22-32-109.1 (9) *(immunity provisions in safe schools law)*
C.R.S. 22-33-106 (1) *(grounds for suspension, expulsion and denial of admission)*
C.R.S. 22-33-106 (1)(c.5) *(habitually disruptive students)*

CROSS REFS.: JIC, Student Conduct, and subcodes
JK subcodes, (all relate to student discipline)

Dolores County School District Re-2(J), Dove Creek, Colorado

Annual Budget

The annual budget is the financial plan for the operation of the school system. It provides the framework for both expenditures and revenues for the year and future years and translates into financial terms the educational programs and objectives of the district office.

Five-year budget plan

The superintendent or designee is directed to develop, subject to annual approval by the Board, a five-year budget plan that assures the future financial viability of the district and achievement of the district's objectives and takes into account future revenue, including tax and non-tax revenue, and future increases in operating expenses.

Budget process

Public school budgeting is regulated and controlled by statutes and by requirements of the State Board of Education that prescribe the form of district budgets in order to ensure uniformity throughout the state.

The budget shall be presented in a summary format that is understandable by any layperson. The budget format shall itemize expenditures of the district by fund and by student. It shall describe the expenditure and show the amount budgeted for the current fiscal year and the amount budgeted for the ensuing fiscal year. When budgeting for any enterprise funds, the district shall use the full accrual basis of accounting. The budget shall summarize revenues by revenue source and expenditures by function, fund and object.

The budget shall include a uniform summary sheet for each fund administered by the district that details the beginning fund balance and anticipated ending fund balance for the budget year; the anticipated fund revenues for the budget year; the anticipated transfers and allocations that will occur to and from the fund during the budget year; the anticipated expenditures that will be made from the fund during the budget year; and the amount of reserves in the fund.

The budget also shall disclose planned compliance with spending limitations outlined in Article X, Section 20, of the Colorado Constitution, including holding TABOR reserve funds in an unrestricted general fund or in cash funds.

The Board assigns to the superintendent overall responsibility for annual budget preparation, budget presentation and budget administration. As part of the superintendent's budget responsibility, the superintendent shall cause to be prepared a budget preparation calendar that shall ensure that all deadlines established by law for budget presentation, hearings and adoption and for certification of amounts to be raised by school tax levies are met by the school district. The budget calendar shall take into consideration the possible need to submit a request to raise additional local revenue to a vote by the district's electorate. The superintendent shall have authority to delegate portions of his or her budget responsibility to the business manager of the district.

The budget prepared and presented by the superintendent shall be consistent with the budget priorities of the Board as established in policy DBD.

Operating reserve

Maintaining a fiscal year-end fund balance as an operating reserve in the general fund is a beneficial and sound financial management practice. The Board of Education assigns to the superintendent or designee the responsibility of accumulating and maintaining a general fund balance amounting to 3% of the district's current fiscal year adopted budget as an operating reserve. Accumulation of the full 3% general fund balance will be completed by the end of the current fiscal year, unless otherwise approved by the Board. This amount will be in excess of the emergency reserve required by Article X, Section 20 of the Colorado Constitution (TABOR).

The operating reserve is intended to serve as a "rainy day" fund and will be used only for an unexpected loss of revenue or an extraordinary expenditure. Expenditures from this reserve shall be reported to the Board.

If any part of the operating reserve is used in any fiscal year to cover an unexpected loss of revenue or an extraordinary expenditure, funds will be reallocated to restore the year-end fund balance in the operating reserve before any other budget allocations in the subsequent fiscal year, unless the Board of Education approves otherwise.

Capital reserve

Maintaining resources in the capital reserve fund is a beneficial and sound business practice and protects the public's investment in school district facilities. The Board directs the superintendent or designee to budget an amount up to \$250,000 each year to the capital reserve account for capital outlay expenditures authorized in state law. This amount shall be transferred from the general fund to the capital reserve fund. The amount transferred from the general fund may be reduced by any money collected from the sale of land, buildings or both or any payments collected from the dedication of lands or voluntary contributions from a developer.

Adopted: May 1982
Revised: January 1991
Revised: October 2, 2013

LEGAL REFS.: C.R.S. 22-11-302 (1)(a) (*district accountability committee budget recommendations*)
C.R.S. 22-11-402 (1)(a) (*school level accountability committee budget recommendations*)
C.R.S. 22-32-109 (1)(b)
C.R.S. 22-44-101 through 117 (*school district budget law, Board shall cause a proposed budget to be prepared and shall adopt a budget for each fiscal year*)
C.R.S. 22-44-106 (*operating reserve*)
C.R.S. 22-44-301 *et seq.* (*Public School Financial Transparency Act*)
C.R.S. 22-45-103 (1)(c) (*authorized expenditures from capital reserve fund*)

C.R.S. 29-1-103 (3) *(budget to reflect lease-purchase payment obligations)*

CROSS REFS.: DAB* Financial Administration
DB subcodes, (all relate to the budget)

DOLORES COUNTY SCHOOL DISTRICT RE-2J

2024-2025 CALENDAR

August 2024

		31	1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

September 2024

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

October 2024

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

November 2024

				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

December 2024

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

January 2025

		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

February 2025

3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

March 2025

3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

April 2025

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

May 2025

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

June 2025

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

July 2025

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

- August
- 7/31 School Offices Open
 - 7 New Teacher Orientation
 - 8 Teacher Inservice
 - 12 & 13 Teacher Inservice/Workday
 - 14 First Day of School
 - 21 Board of Education Meeting

- October
- 10 Mid Term
 - 16 Board of Education Meeting
 - 18 Teacher Inservice 1/2 Day

- December
- 11 Board of Education Meeting
 - 19 End of 1st Semester
 - 20-31 Christmas Break

- February
- 6 No Elementary School P/T Conf.
 - 17 President's Day - NO School
 - 19 Board of Education Meeting

- April
- State Testing
 - 16 Board of Education Meeting

- June
- 5 School Offices Close
 - 18 Board of Education Meeting

- September
- 2 Labor Day - NO School
 - 12 No Elementary School P/T Conf.
 - 18 Board of Education Meeting
 - 20 Teacher Inservice 1/2 Day

- November
- 20 Board of Education Meeting
 - 25-29 Thanksgiving Break

- January
- 1-3 Christmas Break
 - 6 Teacher Workday
 - 7 School Resumes
 - 15 Board of Education Meeting
 - 24 Teacher Inservice 1/2 Day

- March
- 6 Mid Term
 - 7 Teacher Inservice 1/2 Day
 - 12 Board of Education Meeting
 - 24-27 Spring Break

- May
- 14 Board of Education Meeting
 - 22 Early Release 1:00 PM
 - 22 Teacher Inservice 1/2 Day
 - 22 Graduation 7:00 PM
 - 26 Memorial Day

- July
- 4 Independence Day

Student Days:	HS/MS Elem.	Certified Staff Days:
1st Quarter:	33 32	1st Semester: 74
2nd Quarter:	36 36	2nd Semester: 76
3rd Quarter:	34 33	Total Days: 150
4th Quarter:	39.5 39.5	
Total Days:	142.5 140.5	Building Admin: 161

NO SCHOOL
HOLIDAY'S

DATES TO REMEMBER
INSERVICE DAYS

Board Organizational Meeting

Within 15 days after the school district receives the official abstract of votes, the Board shall meet in an organizational session at a regular or special meeting for the purpose of selecting officers.

The incumbent president of the Board shall preside until a successor is elected, whereupon the successor will assume the chair.

Following the swearing in of the newly-elected Board member or members, the following officers, in order, shall be elected or appointed: president, vice president, secretary and treasurer.

Nominations for president and vice president shall be made from the floor and voting shall be by roll call or secret ballot. Should no nominee receive a majority vote of Board members, the election shall be declared null and void, further nominations may be made and the roll call or secret ballot vote shall be retaken.

The president and vice president shall serve two-year terms and shall hold office until their successors are elected.

The Board shall then appoint a secretary and treasurer who may or may not be members of the Board. The secretary and treasurer shall hold their offices for terms at the pleasure of the Board.

Following election and appointment of the officers, the Board shall appoint the staff member who will fill the office of secretary to the Board.

Then such other items of business shall be considered by the Board as are scheduled on the agenda.

Officer resignation

Should one or more officers of the Board resign, the Board shall select another member or members to fill the vacant office or offices as provided by law, using the procedures described above. A newly selected officer shall assume the duties immediately upon selection. Inasmuch as the selection of a new officer on a four-officer, ~~five~~seven-member board frequently requires a shifting of officers it shall be permissible for a member to be nominated for another office without resigning the current office. Upon acceptance of the nomination and election to the new office, the former office shall be declared vacant and another member elected to fill that position.

Adopted: May 1982
Revised: October 2, 2013

C.R.S. 22-32-104 (1),(2),(3),(4) (*organization of the board*)
C.R.S. 22-32-108 (6) (*meetings of the board – voting procedure*)