

**DOLORES COUNTY SCHOOL DISTRICT RE-2(J)  
DOVE CREEK, COLORADO**

MINUTES  
REGULAR BOARD MEETING  
MAY 17, 2023  
DOVE CREEK, COLORADO  
BOARD ROOM

President Jenny Smith called the meeting to order at 6:00 p.m. The directors present included Kimberly Alexander, Donella Fury, and Jenny Smith. Directors Chase Davis and Crystal Jarmon were absent.

Guests present included Ty Gray, Shane Baughman, Roxie Guynes, Stacy Hankins, Sarah Lyons, and Tracey Conden.

Mrs. Smith called for a Roll Call of the Board of Education. The Pledge of Allegiance included all in attendance.

**ADDITIONS/APPROVAL OF AGENDA:** Additions to the agenda included: Additional compensation for pay transition; Dylan Schultz and Olivia Haydon summer maintenance workers. Jenny Smith moved to approve the agenda with additions. Kimberly Alexander seconded, there was no further discussion. The motion carried unanimously.

**District Business:** Shane Baughman had the diplomas for the president and secretary of the board to sign. There was some discussion on whether Crystal would be available to sign them. Jenny Smith moved to contact Crystal and if she isn't available Kimberly Alexander, treasurer to the board would sign in her absence as discussed. Donella Fury seconded, there was no further discussion, and the motion carried unanimously.

**DISTRICT REPORTS:**

New Elementary School Update: Artaic Group put together a packet that briefly summarizes the status of the new elementary school. See Attached.

Rico Annexation Detachment Update: Committee members Kimberly Alexander, Sarah Lyons and Tracey Conden were present and had a presentation on the history of the District and the nuts and bolts of why there needs to be a change. The rest of the committee team was meeting with the Town of Rico and had the same presentations to present to the town board.

Superintendent's report: Ty Gray, see attached.

**PUBLIC PARTICIPATION:**

**CONSENT ITEMS:**

APPROVAL OF MINUTES: Regular – April 19, 2023.  
FINANCIAL/ACCOUNTS PAYABLE: April 2023

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CERTIFIED, CLASSIFIED, AND COACHING STAFF 2023-2024; Jenny Smith moved to approve the consent items as presented. Kimberly Alexander seconded, there was no further discussion, and the motion carried unanimously. Donella Fury and the rest of the board acknowledge that Donella's name is on the coaching staff but her vote is needed for a quorum.

#### **STUDENT SUCCESS:**

PROPOSED BUDGET: Roxie Guynes went over the proposed budget. The budget will be adopted at the Regular Board of Education meeting on June 21, 2023 at 6:00 pm.

SALARY SCHEDULES: Ty reported that the proposed new salary schedules for the 2023-2024 school year include a 5% increase to the base pay. Kimberly Alexander moved to approve the salary schedules for the 2023-2024 school year as presented. Donella Fury seconded, there was no further discussion and the motion carried unanimously.

ADDITIONAL COMPENSATION FOR PAY TRANSITION: Ty reported that all employees would get one additional paycheck at the end of June for 12-month employees and the end of August for the rest of the employees to help with the transition to monthly pay periods. Jenny Smith moved to approve the one-time additional compensation for the pay transition as discussed. Kimberly Alexander seconded, there was no further discussion and, the motion carried unanimously.

STRATEGIC PLAN: Ty debriefed with the board on the Strategic Plan workshops. He wanted to know what the board would like to see from the Strategic Plan. He would like to work on the layout to make it look more professional. The agenda layout was discussed. He took what the board liked from the two agenda and tried to marry them into one. Ty asked the board for input on the agenda layout. Jenny would like to see some color coding with the goals referenced. The board seemed to like having the two public participations on the agenda. Ty would like to look into Board Docs. He also asked the board if they would be opposed to going to a ye and nay vote instead of the roll call method.

SUPERINTENDENT'S EVALUATION: Kimberly Alexander feels like the evaluation should be more than just once a year. She would like to see it more as an ongoing evaluation. Kimberly will work on a format and report like they did last time. This should be done before the superintendent's contract is renewed.

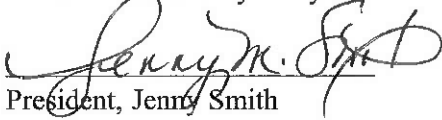
POLICY FOR REVIEW: EF FOOD SERVICE, EF-E-2 NEW POLICY FOR CIVIL RIGHTS COMPLAINT PROCEDURE FOR SCHOOL NUTRITION PROGRAM, EFC FREE AND REDUCED PRICE FOOD SERVICE, BEDB AGENDA; The board reviewed the above policies.

POLICIES FOR FIRST READING: GCL - PROFESSIONAL STAFF SCHEDULES AND CALENDARS; EBCE - SCHOOL CLOSINGS AND CANCELLATIONS; IHCDA - CONCURRENT ENROLLMENT; JLCDC STUDENT ACCESS TO MEDICALLY NECESSARY TREATMENT IN SCHOOL SETTING - NEW POLICY; JLCDC-R AUTHORIZING PRIVATE HEALTH-CARE SPECIALISTS TO PROVIDE MEDICALLY NECESSARY TREATMENT IN SCHOOL SETTING - REGULATION - NEW POLICY: Jenny Smith moved to approve the above list of policy for a 1st reading as presented. Kimberly Alexander seconded, there was no further discussion and the motion passed unanimously.

PERSONNEL: KERRI TABER ELEMENTARY PARAPROFESSIONAL; RESIGNATION JONNA SMITH MAINTENANCE WORKER; RESIGNATION PATRICIA AALID ESS PARAPROFESSIONAL; DYLAN SCHULTZ SUMMER MAINTENANCE WORKER, OLIVIA HAYDON SUMMER MAINTENANCE WORKER: Jenny Smith moved to approve the above list of personnel as presented. Kimberly Alexander seconded there was no further discussion and the motion carried unanimously.

ADJOURNMENT: Jenny Smith moved to adjourn the meeting. Donella Fury seconded, there was no discussion, and the motion carried unanimously. The meeting adjourned at 8:25 p.m.

Minutes recorded by Stacy Hankins.

  
President, Jenny Smith

  
Secretary, Crystal Jarmon



# DOLORES COUNTY RE-2J

## New, Consolidated Dolores County RE-2J Replacement School Project

Project Update: May 2023

### Dolores County School District (DCSD)

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**Executive Committee:** Ty Gray | Charlotte Forst | Chase Davis | Vernon Hall | Roxie Guynes

**Owner's Representative:** Artaic Group – Sarah Lara | Chris Guarino | Bobby Torres | Matt Prinster

**Design-Builder:** Neenan Archistruction

**Cx Agent:** Iconergy

**Third-Party Materials Testing:** Jones & DeMille Engineering

**Environmental Consultant:** Foothills Environmental

**Sustainability Consultant:** Iconergy

### STATUS SUMMARY

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#### ❖ DESIGN STATUS

- I. Neenan has completed the schematic design phase and is moving forward with design development.
- II. The setback variance was approved by the Town of Dove Creek.
- III. Design Development (DD) is scheduled from January - May
- IV. Completed Construction Documents (CDs) will be completed March-May
- V. Empire Electric has been onsite to meet with Neenan to determine the location of the main

#### ❖ BUDGET

- I. BEST Grant Approved Project Budget \$22,997,623
- II. Fund request 04 was sent to CDE.

#### ❖ SCHEDULE

- I. Neenan submitted the Footings & Foundation Permit on March 20<sup>th</sup>.
- II. Neenan plans to start on the Footings & Foundation work at the end of June 2023.
- III. The groundbreaking ceremony is scheduled for May 25<sup>th</sup>.
- IV. The next OAC meeting is scheduled for May 17<sup>th</sup>.
- V. Admin offices are to be moved to the Rock Building in July.

❖ PROCUREMENT

- I. Jones & DeMille Engineering has been selected to perform the Construction Materials Testing (CMT) for the project.
- II. Yeh & Associates has been selected to perform the Third-Party Inspections/Special Inspections for the project.
- III. Foothills Environmental hosted a site walkthrough for potential abatement and demolition contractors for the former high school and existing elementary school.

**PHOTOS**

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New Elementary - Groundbreaking Ceremony May 25th, 10:45, District Offices will be moved this summer, Old HS will be removed this fall, FF&E Field trip,

GAP Housing - Lynn Hurst

Summer Projects: Hiring two student workers to help our crew out. There are not any big projects this year, and we are doing minimal work for the elementary school.

Pay Date Adjustment - Twice a month to once a month

- Additional Compensation equal to one paycheck (or half the employees current monthly pay) will be given to the staff at the end of June or the end of August. (Addition to Agenda)

Out of District Students - Actual cost for the student to attend Montezuma-Cortez (currently \$15,000 per student)

Staffing - At this point, we are done hiring for next year other than a couple coaching positions. We have three teachers moving from probationary to non probationary, with three new hires that have already been approved. All para professionals will be returning, but some of their duties will be different, and they have been notified if their position is student dependent.

On June 5th, our admin team will have a fall planning meeting to discuss changes, additions, goals, etc for next school year. Aubrey, our new counselor/behavioral specialist, will meet with us as well to get a head start for next fall. A couple discussion items will be adding bus student conduct expectations that will be signed by the parents, and strategic plan alignment.

Reminders: Graduation next Thursday at 7:00, June meeting we will need a work session for public comment on the budget at 5:30, No meeting in July, I will be taking vacation time as I can throughout June and July

Agenda/Board Meetings - Sample agendas, Principal Reports, Board Meeting Calendar,

Budget

- Step plus 5% increase to all salary/pay rates

2023-2024 Certified Staff	
Barnett, Brandi	
Baughman, Shane	
Beanland, Angela (part-time)	
Beanland, Christopher	
Cochrane, Thomas	
Coker, Prentael	Moving off of Probation
Davis, Suzane	
Forst, Charlotte	
Fury, Jason	
Garchar, Kristina	
Garcia, Janesse	
Gardner, Katti	Moving off of Probation
Gray, Melissa	Moving off of Probation
Huskey, Colten	
Huskey, Lindsay (part-time)	
Lane, Devon	
Montgomery, Julia	
Proffitt, Crystal	
Russell, Michelle	
Spigner, Andrew	
Spigner, Veronica	
VanZant, Caitlyn	
Willey, Lori	



Classified Staff 2023-2024

Beanland, Megan

Beanland, Todd

Bell, Corrine

Birge, Newt

Bryan, Christy

Buffington, Janee

Burnham, Cassie

Cole, Charlotte

Daves, Cynthia Claire

Davis, Sheryl

Ernst, Laurie

Frazier, Robert

Fury, David

Fury, Penny

Greer, Melinda

Guynes, Roxie

Hall, Vernon

Hankins, Stacy

Hankins, Camela

Hatfield, Jennifer

Huskey, Dealila

Kricheldorf, Christine

Larimore, Lacey

Merz, Mikaylah

Myers, Thomas

Purkat, Joe

Rockwell, Maegan

Rose, Josephine

Smith, Dawn

Stowe, Adrienne

Taber, Bobby

Taber, Kerri

Young, Rebecca

Teacher's Aide

Transportation Director

Professional Teacher's Aide

Bus Driver

Bus Driver

Teacher's Aide

Food Service Director

Professional Teacher's Aide

Professional Teacher's Aide

Bus Driver

Librarian

Custodian

Non-CDL Bus Driver

Professional Teacher's Aide

Bus Driver

Business Manager

Maintenance Director

Admin Assist. District

Custodian

Admin Assist. MS/HS

Technology Coordinator

Admin Assist. Elementary

Nurse

Teacher's Aide

Teacher's Aide

Bus Driver

Teacher's Aide/Library Aide

Professional Teacher's Aide

Professional Teacher's Aide

Teacher's Aide

Custodian

Teacher's Aide

Cook

## 2023-2024 Dove Creek HS/MS Coaching Staff

<u>Sport (min.# for program)</u>	<u>Head Coach</u>	<u>Asst. Coach</u>	<u>Volunteer Coaches</u>
HS Football (11+)	Jason Fury	Jesse Poole Adam Warren **TBD 20+ Players	
MS Football (11+)	Denny Beanland	Chris Beanland ??**TBD 20+ players	
HS Volleyball (9+)	Lacey Murphy	Lacey Larimore ??**TBD 20 + players	
MS Volleyball (9+)	Shelbie Knuckles	Donella Fury	
HS Cheer (2+)	Prentael Coker	Janesse Garcia ** 6+ players	
MS Cheer (2+)	??	?? **TBD 10+players	
HS Wrestling (2+)	Colten Huskey	Matt Beanland	Chris Beanland
MS Wrestling (2+)	Cole Baughman	Dalton Randolph	
HS Boys Bskball (8+)	Ian Maclaren	?? **?? 20+ players	
HS Girls Bskball (8+)	Julie Kibel	Jonce Hatfield **?? 20+ players	
MS Boys Bskball (8+)	Autumn Pastorius	Megan Beanland	
MS Girls Bskball (8+)	Kayla Bolick	Teresa Martin	Becca DiVergie
HS Baseball (12+)	Trent Daves	Chris Beanland Joe Brunner **17+ players Joe Buffington **24+ players	
HS Track (1+)	Jason Fury	Veronica Spigner Hailey Fury ** 20+ players	
MS Track (1+)	Angela Beanland	Lindsay Huskey **10 + players	

\*\* Number of players required to hire this coach

**Dolores County School District RE-2(J)**  
**Non Licensed and Admin Salary Schedule**  
**2023-24**

**Salaried Positions**

	Library Supervisor	Maintenance Supervisor	Transportation Supervisor	Business Manager	Food Service Director	School Nurse	Behavior Specialist BA	Behavior Specialist MA	Elementary Principal	HS/MS Principal	Dean of Students
1	31,374	44,100	44,100	51,450	29,400	33,600	39,445	43,470	66,675	68,775	51,450
2	31,845	44,762	44,762	52,222	29,841	34,104	40,037	44,122	67,675	69,807	52,222
3	32,322	45,433	45,433	53,005	30,289	34,616	40,637	44,784	68,690	70,854	53,005
4	32,807	46,114	46,114	53,800	30,743	35,135	41,247	45,456	69,721	71,917	53,800
5	33,299	46,806	46,806	54,607	31,204	35,662	41,865	46,137	70,766	72,995	54,607
6	33,799	47,508	47,508	55,426	31,672	36,197	42,493	46,830	71,828	74,090	55,426
7	34,306	48,221	48,221	56,258	32,147	36,740	43,131	47,532	72,905	75,202	56,258
8	34,820	48,944	48,944	57,102	32,629	37,291	43,778	48,245	73,999	76,330	57,102
9	35,343	49,678	49,678	57,958	33,119	37,850	44,435	48,969	75,109	77,475	57,958
10	35,873	50,423	50,423	58,827	33,616	38,418	45,101	49,703	76,236	78,637	58,827
*****Maximum New Hire Starting Range is Step 10*****											
11	36,411	51,180	51,180	59,710	34,120	38,994	45,778	50,449	77,379	79,816	59,710
12	36,957	51,948	51,948	60,605	34,632	39,579	46,464	51,205	78,540	81,013	60,605
13	37,511	52,727	52,727	61,515	35,151	40,173	47,161	51,974	79,718	82,229	61,515
14	38,074	53,518	53,518	62,437	35,678	40,775	47,869	52,753	80,914	83,462	62,437
15	38,645	54,320	54,320	63,374	36,214	41,387	48,587	53,544	82,127	84,714	63,374
16	39,225	55,135	55,135	64,324	36,757	42,008	49,315	54,348	83,359	85,985	64,324
17	39,813	55,962	55,962	65,289	37,308	42,638	50,055	55,163	84,610	87,274	65,289
18	40,410	56,802	56,802	66,269	37,868	43,277	50,806	55,990	85,879	88,584	66,269
19	41,017	57,654	57,654	67,263	38,436	43,927	51,568	56,830	87,167	89,912	67,263
20	41,632	58,519	58,519	68,272	39,012	44,586	52,342	57,683	88,474	91,261	68,272
21	42,256	59,396	59,396	69,296	39,598	45,254	53,127	58,548	89,802	92,630	69,296
22	42,890	60,287	60,287	70,335	40,192	45,933	53,924	59,426	91,149	94,019	70,335
23	43,533	61,192	61,192	71,390	40,794	46,622	54,732	60,317	92,516	95,430	71,390
24	44,186	62,109	62,109	72,461	41,406	47,321	55,553	61,222	93,904	96,861	72,461
25	44,849	63,041	63,041	73,548	42,027	48,031	56,387	62,140	95,312	98,314	73,548
26	45,522	63,987	63,987	74,651	42,658	48,752	57,233	63,073	96,742	99,789	74,651
27	46,205	64,946	64,946	75,771	43,298	49,483	58,091	64,019	98,193	101,286	75,771
28	46,898	65,921	65,921	76,907	43,947	50,225	58,962	64,979	99,666	102,805	76,907
29	47,601	66,909	66,909	78,061	44,606	50,979	59,847	65,954	101,161	104,347	78,061
30	48,315	67,913	67,913	79,232	45,275	51,743	60,745	66,943	102,678	105,912	79,232

Benefits package:

- Employee health, dental and vision are included
- PERA, Medicare and Unemployment paid at a rate of 23.05%
- Optional 401(k)
- Ten/Eleven Discretionary Days
- Vacation Days for 12 Month Employees (see board policy)

# Dolores County School District RE-2(J)

## Classified Schedule

2023-24

### Hourly Positions

	Teacher's Aide	Professional Teacher's Aide	District Admin Assistant	MS/HS Admin Assistant	Elementary Admin Assistant	Technology Director	Maintenance Assistant	Custodian	Bus Driver CDL*	Bus Driver Non CDL*	Cook	Student Summer Maintenance
1	14.70	15.20	21.53	16.80	16.28	21.53	15.45	14.70	16.75	15.75	14.70	CO Minimum Wage
2	14.92	15.43	21.85	17.05	16.52	21.85	15.68	14.92	17.00	15.99	14.92	
3	15.14	15.66	22.18	17.31	16.77	22.18	15.92	15.14	17.26	16.23	15.14	
4	15.37	15.89	22.51	17.57	17.02	22.51	16.16	15.37	17.52	16.47	15.37	
5	15.60	16.13	22.85	17.83	17.28	22.85	16.40	15.60	17.78	16.72	15.60	
6	15.84	16.37	23.19	18.10	17.54	23.19	16.64	15.84	18.04	16.97	15.84	
7	16.07	16.62	23.54	18.37	17.80	23.54	16.89	16.07	18.32	17.22	16.07	
8	16.31	16.87	23.89	18.65	18.07	23.89	17.15	16.31	18.59	17.48	16.31	
9	16.56	17.12	24.25	18.93	18.34	24.25	17.40	16.56	18.87	17.74	16.56	
10	16.81	17.38	24.62	19.21	18.61	24.62	17.67	16.81	19.15	18.01	16.81	
*****Maximum New Hire Starting Range is Step 10*****												
11	17.06	17.64	24.99	19.50	18.89	24.99	17.93	17.06	19.44	18.28	17.06	
12	17.32	17.90	25.36	19.79	19.18	25.36	18.20	17.32	19.73	18.55	17.32	
13	17.58	18.17	25.74	20.09	19.46	25.74	18.47	17.58	20.03	18.83	17.58	
14	17.84	18.45	26.13	20.39	19.76	26.13	18.75	17.84	20.33	19.11	17.84	
15	18.11	18.72	26.52	20.69	20.05	26.52	19.03	18.11	20.63	19.40	18.11	
16	18.38	19.00	26.92	21.00	20.35	26.92	19.32	18.38	20.94	19.69	18.38	
17	18.65	19.29	27.32	21.32	20.66	27.32	19.61	18.65	21.26	19.99	18.65	
18	18.93	19.58	27.73	21.64	20.97	27.73	19.90	18.93	21.57	20.29	18.93	
19	19.22	19.87	28.15	21.96	21.28	28.15	20.20	19.22	21.90	20.59	19.22	
20	19.51	20.17	28.57	22.29	21.60	28.57	20.50	19.51	22.23	20.90	19.51	
21	19.80	20.47	29.00	22.63	21.93	29.00	20.81	19.80	22.56	21.21	19.80	
22	20.10	20.78	29.43	22.97	22.26	29.43	21.12	20.10	22.90	21.53	20.10	
23	20.40	21.09	29.87	23.31	22.59	29.87	21.44	20.40	23.24	21.85	20.40	
24	20.70	21.41	30.32	23.66	22.93	30.32	21.76	20.70	23.59	22.18	20.70	
25	21.01	21.73	30.78	24.02	23.27	30.78	22.09	21.01	23.94	22.51	21.01	
26	21.33	22.05	31.24	24.38	23.62	31.24	22.42	21.33	24.30	22.85	21.33	
27	21.65	22.39	31.71	24.74	23.98	31.71	22.75	21.65	24.67	23.20	21.65	
28	21.97	22.72	32.18	25.11	24.34	32.18	23.09	21.97	25.04	23.54	21.97	
29	22.30	23.06	32.67	25.49	24.70	32.67	23.44	22.30	25.41	23.90	22.30	
30	22.64	23.41	33.16	25.87	25.07	33.16	23.79	22.64	25.79	24.25	22.64	

\*Bus driver activity trip sit time will be paid

at Colorado Minimum Wage.

\*Bus driver activity trip drive time will be

paid at the driver's current route rate

plus \$5.00 per hour.

Benefits package:  
Employee health, dental and vision are included  
PERA, Medicare and Unemployment paid at a rate of 23.05%

Optional 401(k)

Ten/Eleven Discretionary Days

Vacation Days for 12 Month Employees (see board policy)

**Dolores County School District RE-2(J)**  
**Certified Salary Schedule**  
**150 Day Contract**  
**2023-24**

	BA	BA+15	BA+30	BA+45	MA	MA+15	MA+30	MA+45
1	36,750	37,500	38,250	39,000	40,500	41,250	42,000	42,750
2	37,301	38,063	38,824	39,585	41,108	41,869	42,630	43,391
3	37,861	38,633	39,406	40,179	41,724	42,497	43,269	44,042
4	38,429	39,213	39,997	40,781	42,350	43,134	43,918	44,703
5	39,005	39,801	40,597	41,393	42,985	43,781	44,577	45,373
6	39,590	40,398	41,206	42,014	43,630	44,438	45,246	46,054
7	40,184	41,004	41,824	42,644	44,284	45,105	45,925	46,745
8	40,787	41,619	42,452	43,284	44,949	45,781	46,613	47,446
9	41,399	42,243	43,088	43,933	45,623	46,468	47,313	48,158
10	42,020	42,877	43,735	44,592	46,307	47,165	48,022	48,880
*****Maximum New Hire Starting Range is Step 10*****								
11	42,020	43,520	44,391	45,261	47,002	47,872	48,743	49,613
12	42,020	44,173	45,057	45,940	47,707	48,590	49,474	50,357
13	42,020	44,836	45,732	46,629	48,423	49,319	50,216	51,113
14	42,020	44,836	46,418	47,329	49,149	50,059	50,969	51,879
15	42,020	44,836	47,115	48,038	49,886	50,810	51,734	52,658
16	42,020	44,836	47,821	48,759	50,634	51,572	52,510	53,447
17	42,020	44,836	48,539	49,490	51,394	52,346	53,297	54,249
18	42,020	44,836	49,267	50,233	52,165	53,131	54,097	55,063
19	42,020	44,836	50,006	50,986	52,947	53,928	54,908	55,889
20	42,020	44,836	50,756	51,751	53,742	54,737	55,732	56,727
21	42,020	44,836	50,756	52,527	54,548	55,558	56,568	57,578
22	42,020	44,836	50,756	52,527	55,366	56,391	57,416	58,442
23	42,020	44,836	50,756	52,527	55,366	57,237	58,278	59,318
24	42,020	44,836	50,756	52,527	55,366	57,237	59,152	60,208
25	42,020	44,836	50,756	52,527	55,366	57,237	60,039	61,111
26	42,020	44,836	50,756	52,527	55,366	57,237	60,940	62,028
27	42,020	44,836	50,756	52,527	55,366	57,237	61,854	62,958
28	42,020	44,836	50,756	52,527	55,366	57,237	62,782	63,903
29	42,020	44,836	50,756	52,527	55,366	57,237	63,723	64,861
30	42,020	44,836	50,756	52,527	55,366	57,237	64,679	65,834

Benefits package:

Employee health, dental and vision are included

PERA, Medicare and Unemployment paid at a rate of 23.05%

Optional 401(k)

Ten Discretionary Days

**Dolores County School District RE-2(J)**  
**Certified Salary Schedule**  
**161 Day Contract**  
**2023-24**

	BA	BA+15	BA+30	BA+45	MA	MA+15	MA+30	MA+45
1	39,445	40,250	41,055	41,860	43,470	44,275	45,080	45,885
2	40,037	40,854	41,671	42,488	44,122	44,939	45,756	46,573
3	40,637	41,467	42,296	43,125	44,784	45,613	46,443	47,272
4	41,247	42,089	42,930	43,772	45,456	46,297	47,139	47,981
5	41,865	42,720	43,574	44,429	46,137	46,992	47,846	48,701
6	42,493	43,361	44,228	45,095	46,830	47,697	48,564	49,431
7	43,131	44,011	44,891	45,772	47,532	48,412	49,292	50,173
8	43,778	44,671	45,565	46,458	48,245	49,138	50,032	50,925
9	44,435	45,341	46,248	47,155	48,969	49,875	50,782	51,689
10	45,101	46,021	46,942	47,862	49,703	50,624	51,544	52,464
*****Maximum New Hire Starting Range is Step 10*****								
11	45,101	46,712	47,646	48,580	50,449	51,383	52,317	53,251
12	45,101	47,412	48,361	49,309	51,205	52,154	53,102	54,050
13	45,101	48,124	49,086	50,049	51,974	52,936	53,898	54,861
14	45,101	48,124	49,822	50,799	52,753	53,730	54,707	55,684
15	45,101	48,124	50,570	51,561	53,544	54,536	55,528	56,519
16	45,101	48,124	51,328	52,335	54,348	55,354	56,360	57,367
17	45,101	48,124	52,098	53,120	55,163	56,184	57,206	58,227
18	45,101	48,124	52,880	53,917	55,990	57,027	58,064	59,101
19	45,101	48,124	53,673	54,725	56,830	57,883	58,935	59,987
20	45,101	48,124	54,478	55,546	57,683	58,751	59,819	60,887
21	45,101	48,124	54,478	56,379	58,548	59,632	60,716	61,800
22	45,101	48,124	54,478	56,379	59,426	60,526	61,627	62,727
23	45,101	48,124	54,478	56,379	59,426	61,434	62,551	63,668
24	45,101	48,124	54,478	56,379	59,426	61,434	63,490	64,623
25	45,101	48,124	54,478	56,379	59,426	61,434	64,442	65,593
26	45,101	48,124	54,478	56,379	59,426	61,434	65,409	66,577
27	45,101	48,124	54,478	56,379	59,426	61,434	66,390	67,575
28	45,101	48,124	54,478	56,379	59,426	61,434	67,386	68,589
29	45,101	48,124	54,478	56,379	59,426	61,434	68,396	69,618
30	45,101	48,124	54,478	56,379	59,426	61,434	69,422	70,662

Benefits package:

Employee health, dental and vision are included

PERA, Medicare and Unemployment paid at a rate of 23.05%

Optional 401(k)

Ten Discretionary Days



**Dolores County School District RE-2(J)**  
**Certified Salary Schedule**  
**177 Day Contract**  
**2023-24**

	BA	BA+15	BA+30	BA+45	MA	MA+15	MA+30	MA+45
1	43,365	44,250	45,135	46,020	47,790	48,675	49,560	50,445
2	44,015	44,914	45,812	46,710	48,507	49,405	50,303	51,202
3	44,676	45,587	46,499	47,411	49,234	50,146	51,058	51,970
4	45,346	46,271	47,197	48,122	49,973	50,898	51,824	52,749
5	46,026	46,965	47,905	48,844	50,723	51,662	52,601	53,540
6	46,716	47,670	48,623	49,577	51,483	52,437	53,390	54,344
7	47,417	48,385	49,353	50,320	52,256	53,223	54,191	55,159
8	48,128	49,111	50,093	51,075	53,039	54,022	55,004	55,986
9	48,850	49,847	50,844	51,841	53,835	54,832	55,829	56,826
10	49,583	50,595	51,607	52,619	54,643	55,655	56,666	57,678
*****Maximum New Hire Starting Range is Step 10*****								
11	49,583	51,354	52,381	53,408	55,462	56,489	57,516	58,543
12	49,583	52,124	53,167	54,209	56,294	57,337	58,379	59,422
13	49,583	52,906	53,964	55,022	57,139	58,197	59,255	60,313
14	49,583	52,906	54,774	55,848	57,996	59,070	60,144	61,218
15	49,583	52,906	55,595	56,685	58,866	59,956	61,046	62,136
16	49,583	52,906	56,429	57,536	59,749	60,855	61,962	63,068
17	49,583	52,906	57,276	58,399	60,645	61,768	62,891	64,014
18	49,583	52,906	58,135	59,275	61,554	62,694	63,834	64,974
19	49,583	52,906	59,007	60,164	62,478	63,635	64,792	65,949
20	49,583	52,906	59,892	61,066	63,415	64,589	65,764	66,938
21	49,583	52,906	59,892	61,982	64,366	65,558	66,750	67,942
22	49,583	52,906	59,892	61,982	65,332	66,542	67,751	68,961
23	49,583	52,906	59,892	61,982	65,332	67,540	68,768	69,996
24	49,583	52,906	59,892	61,982	65,332	67,540	69,799	71,046
25	49,583	52,906	59,892	61,982	65,332	67,540	70,846	72,111
26	49,583	52,906	59,892	61,982	65,332	67,540	71,909	73,193
27	49,583	52,906	59,892	61,982	65,332	67,540	72,987	74,291
28	49,583	52,906	59,892	61,982	65,332	67,540	74,082	75,405
29	49,583	52,906	59,892	61,982	65,332	67,540	75,194	76,536
30	49,583	52,906	59,892	61,982	65,332	67,540	76,321	77,684

Benefits package:

Employee health, dental and vision are included

PERA, Medicare and Unemployment paid at a rate of 23.05%

Optional 401(k)

Ten Discretionary Days

# Dolores County School District RE-2(J)

## Substitute Schedule

### 2023-24

**Teacher / Administrative Assistant / Professional Aide / Aide: \***

Current Colorado Licensed Teacher	\$121.05 per day
Three Year Substitute Licensed	\$121.05 per day
One Year Substitute Authorized	\$116.05 per day

\*Bonus stipends will be paid as follows:

10 days = \$50.00
20 days = \$100.00
40 days = \$150.00
60 days = \$200.00

Bonuses will be paid quarterly and will be calculated on the current school year only.

**Custodian:** \$13.65

**Cook:** \$13.65

**Bus Driver:** CDL \$16.00  
Non CDL \$15.00

\*Bus drivers who continue to substitute after retiring from Dolores County School District RE-2J with no lapse in employment will receive their hourly rate at the time of retirement as their substitute rate with no additional steps.

Dolores County School District RE-2(J) Board of Education Meeting Agenda  
May 17, 2023 at 6:00 PM in the District Board Room

1. **Business Meeting - Call to order**

- 2. Pledge of Allegiance
- 3. Roll Call of the Board of Education
- 4. Agenda Review/Approval of Agenda

5. **Approval of Minutes - ACTION**

- 5.1. Regular Meeting April 19, 2023

6. **Public Participation – (For items on the agenda)**

The Board Chair will call for Public Participation relating to items on the current agenda.

7. **Reports and Communication**

7.1. Board and Committee Reports

- 7.1.1. New Elementary School Update (FAC1)

- 7.1.2. BOCES Update

- 7.1.3. Rico annexation detachment update - [Draft 2023 Reorganization Plan 05/11/2023](#) (FAC2)

7.2. Administration Reports

- 7.2.1. Superintendent’s Report

- 7.2.2. Finance Report (FIN1&2)

8. **Discussion Items - INFORMATION**

- 8.1. Proposed budget (2023-24 Budget for approval by June 30<sup>th</sup>)(FIN1&2)

- 8.2. Salary Schedules (5% increase to the base for all salaries and pay rates)(FIN2,STF1&2)

*Note: Bus driver activity trip stipend \$5 per hour additional for drive time.*

- 8.3. Strategic Plan (Expectations and Goals for administration)

- 8.4. Superintendent Evaluation (Plan to complete for 22-23)

8.5. Policy Review

- 8.5.1. EF – Food Service

*PURPOSE: Added legal reference, updated informational note – Needed because we are opting into the Healthy Meals for All Program*

- 8.5.2. EF-E-2\* New Civil Rights Complaint Procedure for School Nutrition Program

*PURPOSE: Adding new reference with anti-discrimination statement to align with USDA requirements*

- 8.5.3. EFC Free and Reduced-Price Food Service

*PURPOSE: Added legal reference, updated informational note – Needed because we are opting into the Healthy Meals for All Program*

- 8.5.4. BEDB Agenda

*PURPOSE: Creation of new format for meeting efficiency and public clarity.*

9. **Consent Agenda (opportunity to consent) – ACTION**

- 9.1. April 2023 Financials (Bills, Checks)(FIN1&2)

10. **Action Items - ACTION**

- 10.1. Approval of 2023-24 Salary and Hourly Pay Rate Schedules (FIN2)

- 10.2. Approval of Polices 1<sup>st</sup> Reading

- 10.2.1. GCL Professional Staff Schedules and Calendars (STF1)

*PURPOSE: Adjusting number of staff days to align with the four day school week.*

**District Strategic Plan Goals Reference**

➤ Academics Goal 1	ACA1
➤ Academics Goal 2	ACA2
➤ Academics Goal 3	ACA3
➤ Financial Goal 1	FIN1
➤ Financial Goal 2	FIN2
➤ Financial Goal 3	FIN3
➤ Financial Goal 4	FIN4
➤ Attract & Retain Goal 1	STF1
➤ Attract & Retain Goal 2	STF2
➤ Attract & Retain Goal 3	STF3
➤ Facilities Goal 1	FAC1
➤ Facilities Goal 2	FAC2

10.2.2. EBCE School Closings and Cancellations (STF1)

*PURPOSE: To more closely align fair and equal staff expectations for attendance during closures/cancellations with staff safety in mind.*

10.2.3. IHEDA Concurrent Enrollment (ACA1&3)

*PURPOSE: To allow for district transportation for concurrent enrollment opportunities to align with the Southwest Colorado Education Collaboration initiatives to provide opportunities to all students.*

10.2.4. \*JLDC Student Access to Medically Necessary Treatment in School Setting

*PURPOSE: Adopting a new policy to meet state requirements by July 1, 2023.*

10.2.5. \*JLDC-R Authorizing Private Health-Care Specialists to Provide Medically Necessary Treatment in School Setting- Regulation

*PURPOSE: Adopting a new policy to meet state requirements by July 1, 2023.*

10.3. Personnel

10.3.1. Employment (STF3)

10.3.1.1. Certified Staff 2023-2024 (*Teachers, Principals, Dean of Students, Behavioral Specialist*)

10.3.1.2. Classified Staff 2023-2024 (*Directors/Supervisors, Support Personnel*)

10.3.1.3. Coaching Staff 2023-2024

10.3.1.4. Kerri Taber Elementary Paraprofessional

10.3.1.5. Dylan Schultz Summer maintenance worker

10.3.1.6. Olivia Hayden Summer Maintenance worker

10.3.2. Resignation(s)

10.3.2.1. Jonna Smith Maintenance Worker retiring May 31, 2023

10.3.2.2. Patricia Aalid ESS paraprofessional

**11. Public Participation (For items not on the agenda)**

The Board Chair will call for Public Participation for items not on the current agenda. Comments will be kept to less than 3 minutes.

**12. Plan For Future Meetings**

12.1. Approve Budget (State statute requires budget approval by June 30) – Action (FIN2)

Note: Board packets will be emailed by Thursday, June 15, 2023 for board review.

12.1.1. Budget Work session – 5:30 (Public Hearing on Budget as required by state statute)(FIN1)

12.2. Redistricting - Discussion

**13. Adjourn Business Meeting**

- **Format, additional items or removal items, continue with roll call, strategic plan reference, paper vs electronic.**

## **Agenda**

### **(Sample Policy BEDB)**

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The Board shall follow the order of business set by the agenda unless the order is altered or new items added by vote of the Board during the meeting. The Board may add to or take action on matters not appearing on the printed agenda at regular meetings only by unanimous vote of Board members present. Items may be added to the agenda of a special meeting only when all Board members are present and cast a unanimous vote.

#### **Consent grouping**

A consent grouping on the agenda shall be used for those items which usually do not require discussion or explanation as to the reason for Board action. Any Board member may request the withdrawal of any item under the consent grouping for independent consideration.

#### **Agenda format**

The order of business at regular meetings shall be as follows:

1. Business Meeting - Call to order
2. Pledge of Allegiance
3. Roll Call of the Board of Education
4. Agenda Review/Approval of Agenda
5. Approval of Minutes - ACTION
6. Public Participation – (For items on the agenda)
7. Reports and Communication
  - a. Board and Committee Reports
  - b. Administration Reports
8. Discussion Items - INFORMATION
9. Consent Agenda (opportunity to consent) – ACTION
10. Action Items - ACTION
11. Public Participation (For items not on the agenda)
12. Plan For Future Meetings
13. Adjourn Business Meeting

Adopted: October 2, 2013

Revised: March 6, 2019

Dolores County School District Re-2(J), Dove Creek, Colorado

## Food Services

The district will operate a school lunch program in its schools which shall be under the overall supervision of the supervisor of food services.

The supervisor of food services shall cooperate with each school principal in matters essential to the proper functioning of the food service program. The responsibility for control of students using the school cafeteria shall rest with the building principal.

Food services shall include hot lunches and breakfasts, through participation in the National School Lunch Program.

The Board shall approve the prices set for meals and the price of beverages.

Adopted: December 14, 2006

Revised: October 2, 2013

LEGAL REFS.:      *42 U.S.C. 1751 et seq. (National School Lunch Act)*  
                         *7 C.F.R. Part 210 (National School lunch Regulations)*  
                         *7 C.F.R. Part 220 (School Breakfast Program regulations)*  
                         *7 C.F.R. Part 245.6 (Application, eligibility, and certification of children for free and reduced price meals)*  
                         *C.R.S. 22-32-120*  
                         *C.R.S. 22-32-134.5 (healthy beverage requirement)*  
                         *C.R.S. 22-32-136.3 (trans fat ban)*  
                         *C.R.S. 22-82.7-101 et seq. (Start Smart Nutrition Program provides funding to eliminate amount students who qualify for reduced priced meals pay in school breakfast program)*  
                         *C.R.S. 22-82.9-101 et seq. (Child Nutrition School Lunch Protection Program provides funding to eliminate amount students in preschool through second grade pay for school lunch program, if they qualify for reduced price meals)*  
                         *C.R.S. 22-82.9 et seq. (Healthy School Meals for All Program proved funding to offer free meals for all students, in addition to additional funding in the form of grants)*  
                         *1 CCR 301-3 (State Board of Education – competitive food services rules)*  
                         *1 CCR 301-79 (State Board of Education – healthy beverages rules)*  
                         *1 CCR 301-114 (State Board of Education – Health School Meals for All Program rules)*

CROSS REF.:      *EFC, Free and Reduced-Price Food Services*  
                         *EFEA, Nutritious Food choices*



*NOTE: The United States Department of Agriculture (USDA) requires school districts receiving federal funding for child nutrition programs to have a written civil rights complaint procedure. This sample contains the language CASB believes best meets the intent of the law. However, the district should consult with its own legal counsel to determine appropriate language that meets local circumstances and needs.*

*This exhibit does not need to be filed in the Board's policy manual and should be kept by the district in another location, such as the district's nutrition services manual.*

## **Civil Rights Complaint Procedure for School Nutrition Program**

In accordance with the United States Department of Agriculture (USDA) civil rights regulations and policies, the district is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity in any school nutrition program.

A participant in the district's school nutrition program who alleges discrimination on the basis of any of the above-listed federally-protected classes has the right to file a complaint within 180 days of the alleged discrimination, in accordance with this procedure.

### **Filing a complaint**

If an individual has an unlawful discrimination complaint concerning his or her participation in a school nutrition program, the complaint may be directed to *[insert here the district contact, e.g. district's director of nutrition services, and include the staff member's name, mailing address, phone number and email address]*.

Complaints may be made verbally (in person or over the phone) or may be submitted in writing to the district contact listed above. Complaints may be filed anonymously.

When filing a complaint, the following information will be requested:

1. complainant's name, address and telephone number (unless the complainant wishes to remain anonymous);
2. the nature of the incident or action that led the complainant to feel discrimination was a factor;
3. the basis on which the complainant believes discrimination exists;

4. the names, telephone numbers, titles and business or personal addresses of persons who may have knowledge of the alleged discriminatory action; and
5. the date(s) during which the alleged discriminatory action(s) occurred.

**Forwarding a complaint**

Upon the district's receipt of the complaint, the district shall forward the complaint as soon as possible but no later than five business days to the following agency:

*[Insert at least ONE of the following agencies as the agency to which complaints will be forwarded.]*

CDE Office of School Nutrition 1580 Logan Street Suite 760 Denver, CO 80205	USDA Office of Civil Rights 1400 Independence Ave., SW, Rm 1095-S, Stop 0206 Washington, DC 20250 (or emailed to <a href="mailto:program.intake@usda.gov">program.intake@usda.gov</a> )
USDA Mountain Plains Regional Office 1244 Speer Blvd Suite 903 Denver, CO 80204	FNS Office of Civil Rights 3101 Park Center Dr., Suite 1200 Alexandria, VA 23302

The designated agency shall then conduct the complaint review and investigation within the required timeline (90 days).

(Issue date)

LEGAL REF.: USDA Food and Nutrition Service (FNS) Instruction 113-1 (*civil rights compliance and enforcement – nutrition programs and activities*)  
7 C.F.R. §15d.2 (*definition of discrimination in programs or activities conducted by the U.S. Department of Agriculture*)  
USDA Nondiscrimination Statement

*NOTE: The USDA has a program complaint form available on its website or at any USDA office. To request a copy of the complaint form, call 866-632-9992.*

## Free and Reduced-Price Food Services

The district shall take part as feasible in the National School Lunch and other food programs which may become available to ensure that all students in the district receive proper nourishment.

The administration shall establish regulations which conform with state and federal (or other) requirements regarding participation in programs for free and reduced price meals and supplementary food. Such regulations shall be presented to the Board from time to time for its approval.

Adopted: 1985

Revised: October 2, 2013

LEGAL REFS.:     42 U.S.C. 1751 *et seq.* (National School Lunch Act)  
                      [7 C.F.R. 245.5](#) (*must inform families of the availability of reimbursable school meals and provide information about applying for free or reduced price meals*)  
                      C.R.S. 22-32-120  
                      C.R.S. 22-82.7-101 *et seq.* (*Start Smart Nutrition Program provides funding to eliminate amount students who qualify for reduced price meals pay in school breakfast program*)  
                      C.R.S. 22-82.9-101 *et seq.* (*Child Nutrition School Lunch Protection Program provides funding to eliminate amount students in preschool through second grade pay for school lunch program, if they qualify for reduced price meals*)  
                      [C.R.S. 22-82.9-201 et seq.](#) (*Healthy School Meals for All program provides funding to offer free meals for all students, in addition to additional funding in the form of grants.*)  
                      [1 CCR 301-114](#) (*State Board rules for Healthy School Meals for All Program*)

CROSS REF.:     EF, Food Services

## Agenda

To expedite the Board's proceedings and provide a framework for the orderly conduct of business, the superintendent in cooperation with the Board president shall prepare an agenda outlining the matters to be brought to Board attention at meetings.

The Board shall follow the order of business set by the agenda unless the order is altered or new items added by vote of the Board during the meeting. The Board may add to or take action on matters not appearing on the printed agenda at regular meetings only by unanimous vote of Board members present. Items may be added to the agenda of a special meeting only when all Board members are present and cast a unanimous vote.

### Consent grouping

A consent grouping on the agenda shall be used for those items which usually do not require discussion or explanation as to the reason for Board action. Any Board member may request the withdrawal of any item under the consent grouping for independent consideration.

### Agenda format

The order of business at regular meetings shall be as follows:

1. Call to order
2. Pledge of allegiance
3. Approval of agenda
4. District Business
5. District reports
  - Student
  - Staff
  - Administration
  - Board
6. Public participation
7. Consent agenda
  - Minutes
  - Financials
8. Student success

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09. Adjournment

Adopted: October 2, 2013  
Revised: March 6, 2019

Dolores County School District Re-2(J), Dove Creek, Colorado

## Professional Staff Schedules and Calendars

The following policies shall govern the time schedules of instructional personnel:

1. The work year for regular, full-time instructional employees employed on a school-year basis shall be 147-154 days; ~~145-152~~ 140-145-days shall be planned student-teacher contact and instruction days.

If the Board declares a fiscal emergency during the budget year as allowed by state law, it may alter the work year of all employees.

2. Generally, the working day for these employees shall be determined by the school day established for students and by the instruction and activity schedules set up by the principal.

3. Reasonable efforts shall be made by the administration to provide a uniform work day for employees where this is practical and consistent with the safe and efficient administration of the schools.

4. The work day shall provide for a one-half hour duty-free lunch period.

Adopted: May 1982

Revised: May 16, 1991

Revised: October 2, 2013

LEGAL REF.: C.R.S. 22-44-115.5 (2)

CROSS REFS.: DBK\*, Fiscal Emergencies  
IC/ICA, School Year/School Calendar/Instruction Time



## School Closings and Cancellations

The superintendent is empowered to close the schools or to dismiss them early in event of hazardous weather or other emergencies which threaten the safety, health or welfare of students or staff members. It is understood that the superintendent will take such action only after consultation with appropriate authorities.

Parents, students, and staff members shall be informed early in each school year as to how they shall be notified in event of emergency closings or early dismissals.

~~All No staff members, except for teachers and personnel who work only on teacher work days or on student days, unless otherwise notified shall will be required to report to work as soon as possible on emergency days, unless otherwise notified.~~

~~In the event school is physically closed due to a public health emergency, all staff with direct student contact or associated with student attendance will not physically report to work unless notified otherwise. Instead, the district will utilize a form of remote instruction. Remote instruction allows students to access lessons provided by, and supported by, their regular teachers and allows students to continue their sequence of learning despite their inability to access facilities.~~

~~To ensure all students have the ability to access their lessons via remote instruction, the district will provide hardware and/or software, providing take-home materials/assignments, etc.~~

~~During days of remote instruction, teachers will take attendance and monitor student participation through PowerSchool. For situations that are out of the control of the student, days of remote instruction will be treated with the same exceptions as an excused absence in regard to work assigned.~~

~~The superintendent or their designee will develop administrative regulations or a plan for implementing this policy.~~

Adopted: October 2, 2013

Revised: March 6, 2019

Revised: August 5, 2020 (Emergency)

Revised: October 7, 2020

LEGAL REFS.: C.R.S. 22-1-112 (school year and national holidays)

C.R.S. 22-32-109 (1)(n) (Board's duty to determine number of instructional/ contact hours/days)

C.R.S. 22-33-101 et seq. (school attendance law)

1 CCR 301-39, Rules 2254-R-2.06 (Board may reduce teacher-pupil instructional/contact time; closings deemed by Board necessary for health, safety or welfare of pupils)

File: EBCE

CROSS REFS.: IC/ICA, School Year/School Calendar/Instruction Time  
JLIB, Student Dismissal Precautions

## Concurrent Enrollment

The Board believes that students who wish to pursue post-secondary level work while in high school should be permitted to do so. In accordance with this policy and accompanying regulation, high school students may receive course credit toward the fulfillment of high school graduation requirements for successful completion of approved postsecondary courses offered by institutions of higher education.

This policy and accompanying regulation do not apply to students seeking to enroll in postsecondary courses pursuant to the Accelerating Students through Concurrent Enrollment (ASCENT) program. Students seeking to enroll in the ASCENT program will work with district administrators and meet the applicable requirements of the Concurrent Enrollment Programs Act (the Act). Students seeking to enroll in the ASCENT program or a dropout recovery program will work with district administrators and meet the Act's applicable requirements.

### Definitions

For purposes of this policy and accompanying regulation, the following definitions will apply.

"Concurrent enrollment" means the simultaneous enrollment of a qualified student in a district high school and one or more postsecondary courses at an institution of higher education. Concurrent enrollment does not include a student's simultaneous enrollment in a district high school and one or more secondary career and technical education courses, advanced placement courses, or international baccalaureate courses; an early college course and a postsecondary course; a p-tech school and a postsecondary course; or a district high school and a postsecondary course that does not fall within the definition of concurrent enrollment.

"Qualified student" means a person who is less than 21 years of age and is enrolled in the 9th grade or higher grade level.

"Post-secondary course" means a course offered by an institution of higher education and includes coursework resulting in the acquisition of a certificate; an associate degree in applied sciences, general studies, arts, or science; and all baccalaureate degree programs.

"Institution of higher education" means:

- a) A state university or college, community college, junior college, or area vocational school as described in title 23, C.R.S.; the Act.
- b) A post-secondary career and technical education program that offers post-secondary courses and is approved by the state board for community

colleges and occupational education pursuant to applicable state law; and

- c) An educational institution operating in Colorado that meets the Act's specified criteria.

### **Eligibility**

Qualified students seeking to enroll in postsecondary courses at the district's expense and receive high school credit for such courses must follow the procedure accompanying this policy, see IHCDA-R, including but not limited to timely submitting an application and establishing an academic plan of study. Qualified students must meet the minimum prerequisites and academic readiness for the postsecondary courses in which they seek to enroll.

The Board determines the manner in which it provides opportunities for concurrent enrollment. However, the district may not unreasonably deny approval for concurrent enrollment or limit the number of postsecondary courses in which a qualified student may enroll unless the district is unable to provide access due to technological capacity.

### **Academic credit**

Academic credit granted for postsecondary courses successfully completed by a qualified student will count as high school credit toward the Board's graduation requirements, unless such credit is denied.

High school credit will be denied if a qualified student does not receive a passing grade for the postsecondary course. High school credit will be denied for postsecondary courses that do not meet or exceed the district's standards. High school credit will also be denied for a postsecondary course substantially similar to a course offered by the district unless the qualified student's enrollment in the postsecondary course is approved due to a scheduling conflict or other reason deemed legitimate by the district. Concurrent enrollment is not available for summer school.

### **Agreement with institution of higher education**

When a qualified student seeks to enroll in postsecondary courses at an institution of higher education and receive high school credit for such courses, the district and the participating institution will enter into a written cooperative agreement in accordance with the Act.

### **Payment of tuition**

The district will pay the tuition for postsecondary courses in accordance with the Act

and the district's cooperative agreement with the institution of higher education.

The qualified student and the student's parent/guardian will be responsible for the cost of textbooks and fees for post-secondary courses.

### Transportation

The district ~~will not~~ may provide or pay for the qualified student's transportation to the institution of higher education.

### Notice

Information about concurrent enrollment options will be made available to high school students and their parents/guardians on an annual basis. In addition, at least six weeks prior to the beginning of the enrollment period for postsecondary concurrent enrollment courses, the written notice (which may be sent electronically) will be provided to high school students and their parents/guardians of the postsecondary courses offered at no tuition cost to qualified students at the district and at an institution of higher education, any anticipated costs of textbooks and fees to the qualified student for those courses, and the number and transferability of course credits that a qualified student may earn by enrolling in and successfully completing a concurrent enrollment course.

Information about concurrent enrollment options and the benefits of participating in concurrent enrollment during high school will be provided to middle school students and their parents/guardians electronically at least once during the school year and at least once during the summer.

Adopted: January 10, 1991  
Revised: November 12, 1992  
Revised: February 11, 1993  
Revised: October 2, 2013  
Revised: June 3, 2020  
Revised: October 6, 2021  
Revised: December 7, 2022

LEGAL REFS: C.R.S. 22-32-109 (1)(nn) (*discussion of the requirements for and benefits of concurrent enrollment must be part of the ICAP process*)  
C.R.S. 22-35-101 *et seq.* (*Concurrent Enrollment Programs Act*)  
C.R.S. 23-60-202.7 (*requirement to provide information concerning concurrent enrollment to parents of middle school students*)  
1 CCR 301-86 (*State Board of Education rules regarding the Administration of the Concurrent Enrollment Program*)

CROSS REFS.: IJNDAB\*, Instruction through Online Courses  
IKF, Graduation Requirements  
JFC, Student Withdrawal from School/Dropouts



NOTE: A Colorado BOCES is not required by law to adopt a regulation on this subject, however, if the BOCES is an "administrative unit," as defined in C.R.S. § 22-20-103, the BOCES is required by law to adopt a policy that addresses how a student who has an order or recommendation from a qualified health-care provider, called a "private health-care specialist" for medically necessary treatment receives such treatment in the school setting as required by applicable federal and state laws, including section 504 of the federal "Rehabilitation Act of 1973", 29 U.S.C. sec. 794, as amended, and Title II of the federal "Americans with Disabilities Act of 1990". Some content in this sample reflects legal requirements such BOCES must follow, and this sample contains the content/language that CASB believes best meets the intent of the law.

BOCES that are not administrative units are not legally required to adopt a policy or regulation on this subject. However, BOCES that are not administrative units may wish to adopt this policy as "best practices" and to best protect the BOCES's interests. This sample contains the content/language that CASB believes best meets the intent of the law.

BOCES should consult with their own legal counsel to determine appropriate language that meets local circumstances and needs.

### **Authorizing Private Health-Care Specialists to Provide Medically Necessary Treatment in School Setting**

A private health-care specialist may be permitted to come onto the premises of any BOCES school for the purpose of providing medically necessary treatment to a student if it has been determined by the student's IEP team or 504 team that such medically necessary treatment must be provided to the student within the school setting pursuant to section 504 of the federal "Rehabilitation Act of 1973", 29 U.S.C. sec. 794, as amended, and Title II of the federal "Americans with Disabilities Act of 1990."

Such treatment will not occur on school premises unless the following minimum requirements are met:

1. The BOCES prepares, with the input of the private health-care specialist and the student's parent/guardian, a written plan that identifies the form, designated location(s), treatment plan for administration from the private health-care specialist, and any additional protocol regarding administration of medically necessary treatment to the student, which may include implementing a background check for the private health-care specialist, requirements that the private health-care specialist be appropriately supervised by the employing agency, or other protocol(s) if deemed necessary by the BOCES. The written plan must be signed by the school administrator, the student (if capable), the private health-care specialist, and the student's parent/guardian.
2. The BOCES provides a representative who has the authority and responsibility to work with the parents and private health-care specialist to schedule and/or cancel the private health-care specialist's visits to the school

to provide medically necessary treatment.

3. The student's parent signs a parental consent form to any medically necessary treatment in the school setting.
4. The private health-care specialist signs a Confidentiality Affidavit certifying that they will comply with the Family Educational Rights and Privacy Act (FERPA) and the Health Insurance Portability and Accountability Act (HIPAA), and shall not read any documents or file materials pertaining to any student other than the qualifying student.
5. The private health-care specialist provides a certificate of insurance of General Liability, Auto Liability, and Professional Liability insurance. The General Liability and Auto Liability policies must name the BOCES as an additional insured party.
6. The private health-care specialist provides proof of Colorado licensure.
7. The private health-care specialist signs an Assumption of Risk form waiving any and all claims and demands for relief concerning any physical or emotional harm, injury, or damage to the private health-care specialist caused by the student and/or any other student.

After the medically necessary treatment begins, the treatment is subject to the following conditions:

1. At all times, through implementation of this regulation and associated policy, all parties shall strive to avoid disruption to the learning environment of all students, avoid disruption to the student's access to special education services, and maintain the integrity of all students' instructional programs.
2. The private health-care specialist must give at least two weeks' advance notice of any additional visits to the school to work with the student that were not mentioned in the written plan.
3. The BOCES has sole discretion to deny an additional visit, or reschedule or modify any planned visit, if the visit to the school would interfere with the school's necessary activities, schedule of school staff, or scheduling priorities. Except in an emergency, the private health-care specialist and the student's parent/guardian will be given two weeks' advance notice of any rescheduling or modification of an existing visit.
4. The student's parent/guardian will be solely responsible for compensating the private health-care specialist for medically necessary treatment, and the

BOCES will have no financial obligation to the private health-care specialist for fees, expenses, or any other associated cost. If the private health-care specialist offers suggestions, professional observations, opinions, advice, or consultation to and for BOCES staff, the BOCES will not be obligated to pay any associated fee or charge.

5. The private health-care specialist must follow all applicable provisions of state and federal law and BOCES policies during any time the private health-care specialist is on BOCES premises.
6. The BOCES will not exercise supervisory control over the content or nature of private health-care specialist's medically necessary treatment of the student. However, if requested, the BOCES is entitled to advance discussion and review of the content and nature of such services in order to coordinate the medically necessary treatment with other classroom and school activities.
7. Permission for the private health-care specialist to administer medically necessary treatment to a student, and to remain on BOCES property, may be limited or revoked if the private health-care specialist violates this policy or demonstrates an inability to responsibly follow this policy's parameters.

(Adoption date)

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NOTE: If the BOCES is an "administrative unit," as defined in C.R.S. § 22-20-103, the BOCES is required by law to adopt a policy that addresses how a student who has an order or recommendation from a qualified health-care provider, called a "private health-care specialist" for medically necessary treatment receives such treatment in the school setting as required by applicable federal and state laws, including section 504 of the federal "Rehabilitation Act of 1973", 29 U.S.C. sec. 794, as amended, and Title II of the federal "Americans with Disabilities Act of 1990".

BOCES that are not administrative units are not legally required to adopt a policy and procedures on this subject, but must comply with the laws discussed herein. Therefore, BOCES that are not an "administrative unit" may wish to adopt this policy as "best practices" and to best protect the BOCES's interests. This sample contains the content/language that CASB believes best meets the intent of the law. However, the BOCES should consult with its own legal counsel to determine appropriate language that meets local circumstances and needs.

### **Medically Necessary Treatment in School Setting**

The provision of medically necessary treatment to students by private health-care specialists must be done in accordance with this policy. If medically necessary treatment requires administration of prescription and/or nonprescription medications to students, such administration must be in accordance with applicable law and the Board's policy concerning the administration of medications to students.

#### **Definitions**

For purposes of this policy, the following definitions apply:

1. "Medically necessary treatment" means treatment recommended or ordered by a Colorado licensed health-care provider acting within the scope of the health-care provider's license.
2. "Private health-care specialist" means a health-care provider who is licensed, certified, or otherwise authorized to provide health-care services in Colorado, including pediatric behavioral health treatment providers pursuant to the state medical assistance program, C.R.S. 25.5, articles 4, 5, and 6, and autism services providers who provide treatment pursuant to C.R.S. 10-16-104 (1.4). In no event may a BOCES or administrative unit staff member be recognized as a private health-care specialist for the purposes of this policy.

#### **Notification of Rights**

Parents and/or legal guardians of a student with disabilities will be notified that section 504 of the federal "Rehabilitation Act of 1973", 29 U.S.C. sec. 794, as amended, and Title II of the federal "Americans with Disabilities Act of 1990" provide rights and protections to students to access medically necessary treatment required by the student to have meaningful access to the benefits of a public education, or to attend school without risks to the student's health or safety due to the student's disabling medical condition.

## **Determination Whether Medically Necessary Treatment Must be Provided on School Premises**

1. It will be the responsibility of a student's IEP team or 504 team to determine whether any medically necessary treatment must be provided to the student within the school setting in order for the student to access their education, pursuant to section 504 of the federal "Rehabilitation Act of 1973", 29 U.S.C. sec. 794, as amended, and Title II of the federal "Americans with Disabilities Act of 1990."
2. When making the determination whether medically necessary treatment must be provided within the school setting, the student's IEP team or 504 team will invite the private health-care specialist who ordered or recommended the medically necessary treatment to attend the student's IEP meeting or 504 meeting at which the issue will be discussed. The invitation will include the option for the private health-care specialist to submit information in writing that can be reviewed at such IEP meeting or 504 meeting. The invitation will be given not less than ten (10) calendar days in advance of the IEP or 504 meeting.
3. Nothing in this policy will be construed to prevent the BOCES from using its own staff, if qualified, or contracting with a qualified provider of its choice to provide medically necessary treatment that a student's IEP team or 504 team has determined must be provided in the school setting pursuant to section 504 of the federal "Rehabilitation Act of 1973", 29 U.S.C. sec. 794, as amended, and/or Title II of the federal "Americans with Disabilities Act of 1990."
4. Nothing in this policy will be construed to require the BOCES to permit a third party to determine or provide special education or related services in the school setting in a way that interferes with the BOCES' obligations and authority under federal law.

## **Access to School Setting by Private Health-Care Specialists**

1. *Access to provide medically necessary treatment.* A private health-care specialist may be granted access to school or BOCES property to provide medically necessary treatment in accordance with the determination of the student's IEP team or 504 team, and subject to the Board's policy and/or procedures concerning visitors to schools and all other applicable policies, and subject to the provisions of regulation JLCDC\*-R.
2. *Access to solely observe student or collaborate with school personnel.* A private health-care specialist may be granted access to school or BOCES property to observe the student in the school setting or collaborate with school personnel regarding the student, without providing direct treatment to the student, in accordance with the determination of the student's IEP team or 504 team, and subject to the Board's policy and/or procedures concerning visitors to schools and all other applicable policies.

Permission to provide medically necessary treatment on school premises may be limited or revoked if the private health-care specialist violates this policy or JLCDC\*-R or demonstrates an inability to responsibly follow the requirements of the BOCES.

### **Appeal**

If the IEP team or the 504 team determines that any medically necessary treatment is not required to be provided in the school setting pursuant to section 504 of the federal "Rehabilitation Act of 1973", 29 U.S.C. sec. 794, as amended, and/or Title II of the federal "Americans with Disabilities Act of 1990," the IEP team or 504 team will provide notice to the student's parents or legal guardian that the student has a right to appeal such determination. Such appeal must meet, at a minimum, the following requirements:

- (a) The BOCES will hold an appeal hearing within a reasonable time after it has received the request for an appeal from the parent or student.
- (b) The BOCES will give the parent and student notice of the date, time, and place, reasonably in advance of the appeal hearing.
- (c) The appeal hearing may be conducted by any individual, including an official of the district, who does not have a direct interest in the outcome of the hearing.
- (d) The BOCES will give the parent and student a full and fair opportunity to present evidence relevant to the issue whether the medically necessary treatment as ordered or recommended by a private health-care specialist is required to be provided in the school setting pursuant to section 504 of the federal "Rehabilitation Act of 1973", 29 U.S.C. sec. 794, as amended, and/or Title II of the federal "Americans with Disabilities Act of 1990." The parent or eligible student may, at their own expense, be assisted or represented by one or more individuals of his or her own choice, including an attorney.
- (e) The BOCES will make its decision in writing within a reasonable period of time after the appeal hearing.
- (f) The decision must be based solely on the evidence presented at the hearing, and must include a summary of the evidence and the reasons for the decision.

### **Reporting**

Each school shall designate a particular staff member to report the following to the superintendent or designee on a regular basis: the name of the requesting student, the student's request, and the outcome of the request, whether accepted or denied.

(Adoption date)

LEGAL REFS.: 42 U.S.C. sec. 1396 and 1396d(r)(5) (*stating that Colorado's Medicaid program is required to cover all medically necessary treatment, including treatment in school settings.*)

CROSS REFS.: JLCD, Administering Medications to Students

JLCDB\*, Administration of Medical Marijuana to Qualified Students

JLCE, First Aid and Emergency Medical Care

JLCDC\*-R, Authorizing Private Health-Care Specialists to Provide Medically Necessary Treatment in School Setting

KI, Visitors in Schools

*NOTE #1: Some BOCES may have existing relationships with organizations that may provide medical or health services in schools, which might include hospitals or other various organizations that provide community clinics in rural areas. These services may or may not be medically necessary as defined by this policy, but the services are unrelated to the IEP or 504 process, and as such there would not be a finding by an IEP or 504 team that it is necessary to provide the service at school. If your district has such a relationship, CASB recommends consulting with legal counsel regarding any exceptions or explanations that would be advisable within this policy.*

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